



**CITY OF NEW BEDFORD**

**JONATHAN F. MITCHELL, MAYOR**

April 21, 2016

City Council President Linda Morad  
Honorable Members of the City Council  
133 William Street  
New Bedford, MA 02740

Dear Council President Morad and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **EIGHT HUNDRED DOLLARS (\$800.00)** now standing to the credit of the account from **SALE OF LOTS** be and the same is hereby transferred and appropriated to as follows:

**PUBLIC INFRASTRUCTURE  
CHARGES AND SERVICES..... \$800.00**

To be certified and approved by the Department Head

Sincerely,



Jonathan F. Mitchell  
Mayor

JFM/smt



# CITY OF NEW BEDFORD

## CITY COUNCIL

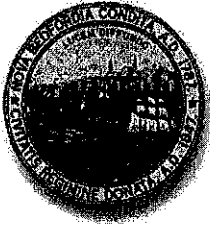
April 28, 2016

ORDERED, that the sum of **EIGHT HUNDRED DOLLARS (\$800.00)** now standing to the credit of the account from **SALE OF LOTS** be and the same is hereby transferred and appropriated to as follows:

### **PUBLIC INFRASTRUCTURE**

**CHARGES AND SERVICES.....\$800.00**

To be certified and approved by the Department Head



## Department of Public Infrastructure

Ronald H. Labelle  
Commissioner

Water  
Wastewater  
Highways  
Engineering  
Cemeteries  
Park Maintenance  
Energy

### CITY OF NEW BEDFORD

Jonathan F. Mitchell, Mayor

To: Ari Sky, CFO

From: Ronald H. Labelle, Commissioner

Date: April 20, 2016

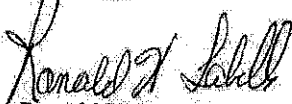
RE: Appropriation of Sale of Lots Funds

On February 17, 2016, the Cemetery Board Members agreed to allocate \$49,708.16 from Sale of Lots for copier lease payments through June 30, 2017, and \$169,000 for Capital Improvements through June 30, 2018.

I am writing to respectfully request that City Council appropriate \$800 for lease payments in FY'16 and that the remainder of the funds be allocated for use in FY'17.

I appreciate your assistance in this matter.

Sincerely,

  
Ronald H. Labelle  
Commissioner



## Department of Public Infrastructure

Ronald H. Labelle  
Commissioner

### CITY OF NEW BEDFORD

Jonathan F. Mitchell, Mayor

Water  
Wastewater  
Highways  
Engineering  
Cemeteries  
Park Maintenance  
Energy

To: Jonathan Mitchell, Mayor

From: Ronald H Labelle, Commissioner

Date: March 24, 2016

Subject: Allocation of Cemetery Funds

On February 17, 2016 the Cemetery Board Members agreed to allocate the following money:

Funds of FY17 from Perpetual Care for seasonal help and equipment through June 30, 2017 not to exceed \$120,000.

Funds from FY17 Sale of Lots for 3<sup>rd</sup> year lease payment (Schedule9) and the 1<sup>st</sup> and 2<sup>nd</sup> year lease payment of cemetery copier through June 30, 2017 not to exceed \$49,708.16.

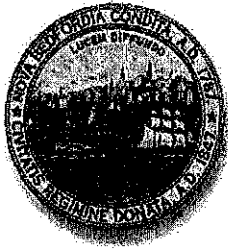
Capital Improvements paid for by Perpetual Care not to exceed \$252,000.00 by June 30, 2018, which will include the following:

- i. Oak Grove Public tomb masonry repair
- ii. Rural Office repair/replacement of trim & siding
- iii. Rural Cemetery garage roof repair
- iv. Pine Grove Greenhouse garage roof
- v. Pine Grove maintenance building repairs
- vi. Pine Grove parking area paving repair work

Capital Improvements paid for by Sale of Lots, not to exceed \$169,000 by June 30, 2018, which will include the following:

- i. Purchase of 2 Black Suv for funeral processions
- ii. Oak Grove- North fencing replacement
- iii. Oak Grove- South fencing replacement
- iv. Rural- Matthew St. fencing replacement
- v. Rural Cemetery water upgrades
- vi. Pine Grove water upgrades
- vii. Purchase of 100 trees for Cemetery Grounds

I respectfully request this to be submitted to the city council for approval so the funds may be appropriated.



# **CITY OF NEW BEDFORD**

## **Department of Public Infrastructure**

### **OFFICE OF THE COMMISSIONER**

February 17, 2016

The meeting was called to order by Carol Grimes at 6:02 p.m. In attendance were Carol Grimes, Barbara McDonald, Steven Caton, Egidio Melo, Ronald Labelle, Sylvia Gomez-Turner, and Jeanne Safioleas.

There was no one in attendance for open session.

On a motion by Carol Grimes and seconded by Barbara McDonald, the minutes from the June 9, 2015 meeting were unanimously voted to approve and accept.

On a motion by Steven Caton and seconded by Egidio Melo, the certificates for June 2015 through January 2016 were unanimously voted to approve and accept.

#### **REPORTS**

##### **6a) Commissioner's Report -**

Mr. Ronald H. Labelle presented his Commissioner's report and discussed the following:

##### **Pine Grove Cemetery:**

New rows are being plugged to accommodate mausoleums in section 17 and 18 Premium. Maintenance building garage roof has been repaired but the heating system is failing. We are waiting on an estimate from Abreu Heating. Greenhouse windows need re-glazing in order to be more energy efficient. Garage doors need to be insulated or replaced.

##### **Oak Grove Cemetery:**

Fencing has been removed and we are looking to replace the rod iron gates with the original ones that were there. Garage doors need to be insulated or replaced.

##### **Rural Cemetery:**

New rows are being plugged to accommodate mausoleums in section 210 and D Premium. Maintenance garage roof needs repair as it is leaking very badly and the garage doors need to be insulated or replaced.

A presentation was given to the board members on Columbarium's, and discussions followed regarding our desire to either purchase or build them in our cemeteries.

**St. Theresa's Church:** An explanation was given to the board regarding what steps need to be taken now that the church is not selling and what our vision is for the land going forward.

On a motion by Barbara MacDonald and second by Egidio Melo the Commissioner's Report was unanimously voted to approve and accept.

**6b) Financial Report -**

Financial report was presented by Sylvia Gomez- Turner.

On a motion by Egidio Melo and seconded by Barbara McDonald, the Financial Report was unanimously voted to approve and accept.

**6c) Clerk's Report -**

Clerk's report was presented by Sylvia Gomez- Turner

On a motion by Egidio Melo and seconded by Barbara MacDonald, the Clerk's report was unanimously voted to approve and accept.

**OLD BUSINESS**

There was no old business at this time.

**NEW BUSINESS -**

8a) On a motion by Edigio Melo and second by Barbara MacDonald, the appointment of Jeanne Safioleas as the Clerk of the Board was unanimously voted.

8b) On a motion by Egidio Melo and second by Steven Caton, it was unanimously voted to allocate funds for FY17 from Perpetual Care for seasonal help and equipment through June 30, 2017 not to exceed \$120,000.

8c) On a motion by Barbara MacDonald and second by Steven Caton, it was unanimously voted to allocate funds for FY17 from Sale of Lots for 3<sup>rd</sup> year lease payment (Schedule 9) and the 1<sup>st</sup> and 2<sup>nd</sup> year lease payment of cemetery copier through June 30, 2017 not to exceed \$49,708.16.

8d) On a motion by Barbara MacDonald and second by Egidio Melo, it was unanimously voted to except all of the Capital Improvements proposed to be paid from Perpetual Care not to exceed \$252,000 to be completed by June 30, 2018, to include the following:

- i. Oak Grove Public tomb masonry repair
- ii. Rural Office repair/replacement of trim & siding
- iii. Rural Cemetery garage roof repair
- iv. Pine Grove Greenhouse garage roof
- v. Pine Grove maintenance building repairs
- vi. Pine Grove parking area paving repair work

8e) On a motion by Egidio Melo second by Barbara Mac Donald, it was unanimously voted to except all of the Capital Improvements proposed to be paid from Sale of Lots not to exceed \$169,000 to be completed by June 30, 2018, to include the following:

- i. Purchase of 2 Black Suv for funeral processions
- ii. Oak Grove- North fencing replacement
- iii. Oak Grove- South fencing replacement
- iv. Rural- Matthew St. fencing replacement
- v. Rural Cemetery water upgrades
- vi. Pine Grove water upgrades
- vii. Purchase of 100 trees for Cemetery Grounds

On a motion by Egidio Melo and second by Steven Caton, Carol Grimes switched the position of Chair to Egidio Melo.

8f) On a motion by Carol Grimes and second by Steven Caton, it was unanimously voted to give Commissioner Labelle the authority and support needed to move forward with the process for the demolition of St. Theresa's Church.

Motion by Carol Grimes and second by Steven Caton, it was unanimously voted for Carol Grimes to resume as Chair.

8g) Motion by Egidio Melo and second by Barbara MacDonald, it was unanimously voted to lift the moratorium at Pine Grove Cemetery for section 18 Premium only, allowing Pre Need sales to increase revenue for St. Theresa's land development.

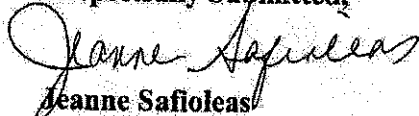
There was no communications.

There was no tabled business.

There was no executive session.

Meeting was adjourned at 6:49 P.M.

Respectfully Submitted,



Jeanne Safioleas  
Cemetery Board Clerk