Bristol County PHEP Coalition Meeting October 18, 2016

Attendance: See attendance document

Acronyms:

BP4- Budget Period 4 (July 2015-June 2016) BP5- Budget Period 5 (July 2016-June 2017)

DPH- Massachusetts Department of Public Health

EB- Executive Board

EDS- Emergency Dispensing Site

LSAC- Local and State Advisory Committee

MAHB- Massachusetts Association of Health Boards

MHOA- Massachusetts Health Officers Association

MRC- Medical Reserve Corps

PHEP- Public Health Emergency Preparedness

POD- Point of Dispensing/ Distribution

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Motion made and seconded	Vote	
Meeting called to order at 1:37pm	Unanimously passed	
September meeting minutes approved as written	Unanimously passed	
Election of nominee David Flaherty to EB	Unanimously passed	_
Meeting was adjourned at 2:40pm	Unanimously passed	

Documents sent out before the meeting:

- 10-18-16 Bristol EB Agenda
- 10-18-16 Bristol PHEP Coalition Agenda
- 09-20-16 Coalition meeting minutes unapproved
- BP5_Coalition Deliverables_ October
- Copy of Bristol BP5 Expenditures October

Coalition meeting called to order: 1:40pm

Joe Carvalho-Chairman

Approve previous month's meeting- September

Amy Palmer made a motion to approve September Coalition meeting minutes as written, Bethany Collins seconded the motion. The motion passes unanimously.

Joe announced that Larry Perry handed in a letter of resignation saying that he would no longer be able to serve on the EB. David Flaherty was nominated and a motion was made by Bob Aston to have Dave assume Larry's position on EB, it was seconded by Bethany Collins.

Elaine LaCoursiere - MAHB

There were no requests for approval. **Coordinator/Planner update- Deni Phaneuf**<u>Review BP5 deliverables</u>

Deni gave an overview of the workplan. Deni reported that communities are working on the project and meeting to discuss progress.

She reviewed the HMCC Region 5 project on Family and Workplace Preparedness, as well as the Region 5 Joint Project on Communications. We participated in a working conference call, however we are waiting on DPH approval before moving forward.

Lisa Crowner-Regional Coordinator, DPH

Lisa spoke to the members about very poor scores for the last WebEoc drill. She spoke about the significance of completing the drill properly. She described what is new on WebEoc. Lisa conducted a refresher training on WebEoc, addressing any problems, while the members used their ipad's and laptops live. Lisa was successful in resetting passwords where needed and helping members navigate through the site to be able to make changes on their SNS Site Identification form. The Coalition said the refresher course was very helpful and thanked Lisa.

Liisa Jackson- MRC Coordinator

Liisa spoke about all MRC trainings and activities. Narcan Training is being conducted by the MRC and it was recommended as a Coalition Training by Liisa. Deni asked the EB approval to place it on the November agenda. EB agreed that Opiate/Heroin use is a PH crisis, therefore the training would be very useful in saving lives. Liisa will reach out to speaker to check on availability for November meeting and get back to Deni.

A motion was made to adjourn at 2:40 pm by Bethany Collins, it was seconded, and unanimously approved with no discussion.

Next Coalition Meeting: November 15, 2016 to be held at the Norton Media Center.

Respectfully submitted,

Deni Phaneuf M.S. Bristol Coordinator/Planner

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