

**Bristol County PHEP Coalition Meeting  
October 18, 2016**

**Attendance:** See attendance document

**Acronyms:**

BP4- Budget Period 4 (July 2015-June 2016)  
BP5- Budget Period 5 (July 2016-June 2017)  
DPH- Massachusetts Department of Public Health  
EB- Executive Board  
EDS- Emergency Dispensing Site  
LSAC- Local and State Advisory Committee  
MAHB- Massachusetts Association of Health Boards  
MHOA- Massachusetts Health Officers Association  
MRC- Medical Reserve Corps  
PHEP- Public Health Emergency Preparedness  
POD- Point of Dispensing/ Distribution

CITY CLERKS OFFICE  
NEW BEDFORD, MA  
2016 OCT 26 P 3:43  
CITY CLERK

Motion made and seconded	Vote
Meeting called to order at 1:37pm	Unanimously passed
September meeting minutes approved as written	Unanimously passed
Election of nominee David Flaherty to EB	Unanimously passed
Meeting was adjourned at 2:40pm	Unanimously passed

Documents sent out before the meeting:

- 10-18-16 Bristol EB Agenda
- 10-18-16 Bristol PHEP Coalition Agenda
- 09-20-16 Coalition meeting minutes unapproved
- BP5\_Coalition Deliverables\_ October
- Copy of Bristol BP5 Expenditures October

**Coalition meeting called to order: 1:40pm**

**Joe Carvalho-Chairman**

Approve previous month's meeting- September

Amy Palmer made a motion to approve September Coalition meeting minutes as written, Bethany Collins seconded the motion. The motion passes unanimously.

Joe announced that Larry Perry handed in a letter of resignation saying that he would no longer be able to serve on the EB. David Flaherty was nominated and a motion was made by Bob Aston to have Dave assume Larry's position on EB, it was seconded by Bethany Collins.

**Elaine LaCoursiere – MAHB**

There were no requests for approval. **Coordinator/Planner update- Deni Phaneuf**  
**Review BP5 deliverables**

Deni gave an overview of the workplan. Deni reported that communities are working on the project and meeting to discuss progress.

She reviewed the HMCC Region 5 project on Family and Workplace Preparedness, as well as the Region 5 Joint Project on Communications. We participated in a working conference call, however we are waiting on DPH approval before moving forward.

**Lisa Crowner-Regional Coordinator, DPH**

Lisa spoke to the members about very poor scores for the last WebEoc drill. She spoke about the significance of completing the drill properly. She described what is new on WebEoc. Lisa conducted a refresher training on WebEoc, addressing any problems, while the members used their ipad's and laptops live. Lisa was successful in resetting passwords where needed and helping members navigate through the site to be able to make changes on their SNS Site Identification form.

The Coalition said the refresher course was very helpful and thanked Lisa.

**Liisa Jackson- MRC Coordinator**

Liisa spoke about all MRC trainings and activities. Narcan Training is being conducted by the MRC and it was recommended as a Coalition Training by Liisa. Deni asked the EB approval to place it on the November agenda. EB agreed that Opiate/Heroin use is a PH crisis, therefore the training would be very useful in saving lives. Liisa will reach out to speaker to check on availability for November meeting and get back to Deni.

A motion was made to adjourn at 2:40 pm by Bethany Collins, it was seconded, and unanimously approved with no discussion.

**Next Coalition Meeting: November 15, 2016** to be held at the **Norton Media Center**.

Respectfully submitted,

Deni Phaneuf M.S.  
Bristol Coordinator/Planner

# BRISTOL COUNTY PHEP EMERGENCY PREPAREDNESS COALITION

BP5 2016-2017

Agency	Last Name	First Name	2/19	3/19	9/20	10/15	11/15	12/20	1/17	2/21	3/21	4/16	5/16	6/20
Acushnet	Correia	Joe		No Coalition MTG	X									
Attleboro	Perry	Alan			X									
Attleboro	O'Brien	Jacquie			X									
Berkley	Romano	Jim												
Dartmouth	Michaud	Chris			X									
Dighton	Collins	Bethany			X									
Dighton	Grassie	Rosalind			X									
Easton	Taylor	Mark			X									
Fairhaven	Fowle	Patricia B.			X									
Fall River	Vaillancourt	Henry		X	X									
Foxborough	Zeidel	Pauline												
Freetown	Bernardo	Kevin				X								
Lakeville	Perry	Lawrence			X									
Mansfield	Palmer	Amy			X									
N. Attleboro	Fleming	Anne Marie			X									
N. Attleboro	Davis	Robert F.			X									
New Bedford	Harrington	Stephanie			X									
New Bedford	Borrello	Michelle			X									
Norton	Zahner 4th	Christian			X									
Norton	Palmer	Donna												
Plainville	Pawluczzonek	Kelly		X										
Plainville	Revelle	Deborah												
Raynham	Flaherty	David			X									
Rehoboth	Conlon	Jaime			X									
Rehoboth	Ashton	Robert		X	X									
Seekonk	Horsman	Jessica			X									
Somerset	LaChance	Emily			X									
Stoughton	TBA				X									

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			7/19	8/16	9/20	10/18	11/15	12/20	1/7	2/21	3/21	4/18	5/16	6/20
Swansea	Carvalho	Joseph		X		X								
Taunton	Gallant	Heather				X								
Westport	Walsh	James												
Planner	Phaneuf	Deni			X	X								
Planner	Novak	Ali		X	X	X								
MRC	Jackson	Liisa			X	X								
DPH	Crowner	Lisa				X								
MAHB	Gallant	Brian		X		X								
MAHB	LaCoursiere	Elaine		X	X	X								
OPEM	Mikesky	Kerin			X									
OTHER	LaPine	Crystal			X	X								
OTHER	Wiggler	Peter			X	X								
		People Attended		7	24	20								
		Communities Attended		5	14	11								