



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

March 2, 2017

City Council President Joseph P. Lopes
Honorable Members of the City Council
City of New Bedford
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval the **APPOINTMENT** of Rev. Kevin T. Taylor of 74 Lindsey Street, New Bedford, MA to the Human Relations Commission. Rev. Taylor will be replacing Rev. Paul Langston Daley whose term expired December 2016. This term will expire in December 2019.

Sincerely,

Jonathan F. Mitchell
Mayor

JFM/dlr

cc: Rev. Taylor
Human Relations Commission



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CITY OF NEW BEDFORD FEB 13 2017
BOARD & COMMISSION APPLICATION
PERSONNEL DEPARTMENT

The Mayor is seeking citizens who wish to serve on City Boards and Commissions established to assist and advise the City on specific matters. Please complete this application in full (attach a resume and other information which may assist the Mayor and the City Council in making its selection) and file it with the Personnel Office. The Mayor reserves the right to reject any application. Some appointments are subject to confirmation by the City Council.

Board/Commission applying for: (see reverse side) Human Relations Commission

Name: Rev. Kevin T. Taylor

Email: _____

Home Telephone: _____

Work Telephone: _____

Residence Address: 74 Lindsey St.

Zip: 02740

Present Occupation & Place of Employment: Chief Operating Officer, KIPP Massachusetts

Educational Background: Tuskegee University

Memberships in Community Organizations or Professional Groups: _____

Pastor, Bethel AME Church; Member, NAACP - New Bedford Chapter

City Boards and/or Commissions on which you have previously served: _____

None

The reasons why you wish to be considered for appointment by the Mayor: _____

I am committed to the work of the Human Rights Commission. At Bethel, I've started quarterly conversations on race, class and social justice. Our fifth session was a day long event entitled, "Do Black Lives REALLY Matter?" and our seventh is on 2/19/17.

Please detail specific areas of expertise: Education, civil rights, leadership, public speaking, operations and marketing among many others

Please detail specific areas of interest: I avail myself to serve where needed and where my gifts can best be used to benefit the lives of New Bedford residents, including the HRC, Elections Comm., Planning Board and Redevelopment Authority

Available for meetings in the daytime _____ evenings ☒ both _____ (check one)

Resident of the City since what year: 2015

Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council Rules or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of New Bedford. Please return your completed application to the Personnel Department, 133 William St., Room 212, New Bedford, MA 02740.

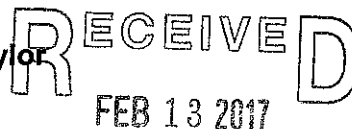
Applications will be kept on file for two year.

**I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING
INFORMATION IS TRUE AND CORRECT.**

Signature of Applicant: _____

Date: _____

2/10/17



Employment History

PERSONNEL DEPARTMENT

July 2015 - present

KIPP:Massachusetts | Lynn, MA

Chief Operating Officer (July 2016-present)

Managing Director, Finance and Special Projects (August 2015 – June 2016)

Senior Director, Finance and Regional Operations (July – August 2015)

- Manage the regional office finance, human resources, operations, compliance, recruitment, technology and KIPP-through-College teams
 - Direct management of six; total managerial responsibility of 21
- Shape the vision of the organization as a member of the Leadership Team, including establishing core values, emphasizing diversity, inclusion and equity matters and developing business plans for sustainable growth
- Lead the enrollment strategy for the region, including introduction of the “Enrollment 180 Vision” to drive our student recruitment and conversion processes
- Co-lead the organization’s Diversity, Equity and Inclusivity (DEI) initiative, including leading professional development for all staff, shaping the organization’s vision statement and strategy
- Actively engage in developing and executing the advocacy strategy for the region, including plans to lift the charter cap, work with our families and communities to open achievement-gap closing schools, and partner with community leaders and organizations to maximize impact
- Elected Vice-Chair of Operations of the Boston Charter Alliance and appointed a member of the Boston Compact, the only non-Executive Director officer of both organizations
- Manage the real estate function for the region including a new:
 - \$18 million, 54,000 square-foot K-8 facility in the Mattapan neighborhood of Boston which opened in August 2016
 - \$5.7 million, 12,000 square-foot addition to our Lynn campus (expected completion July 2017)
 - \$32 million, 67,000 square-foot, comprehensive high school facility (expected completion July 2019)
- Coordinate with real estate consultants and Board facilities and finance committees to align operating financials with real estate project financials, financing requirements, and reporting
- Manage the budgeting, forecasting, audit and financial operations of a region of five high-performing, achievement gap-closing, K-12 college preparatory charter schools in Lynn and Boston
 - Introduced “KIPP Promise” to share elementary and middle school tuition revenue with high school to fulfil the promise made to our students and families for a quality K-12 education
- Oversee finance portions of competitive public grants management. Sources include:
 - Public revenue (e.g., per-pupil, Title I, Title II, Medicaid, etc.)
 - Competitive federal grants (e.g., Investing in Innovation (i3) and Charter Schools Program (CSP))
 - Specialized debt instruments and leverage loans (e.g., New Market Tax Credits (NMTC))
- Graduate of the prestigious KIPP Regional Leader Development Program (2015-16 cohort)

Achievement First, Inc. | Brooklyn, NY

February 2012-July 2015

Director of Finance (July 2012 – present)

Associate Director of Revenue (February-June 2012)

- Responsible for budgeting, forecasting and financial operations of a prominent network of 29 high-performing, achievement gap-closing, K-12 college preparatory charter schools in underserved communities of New York, Connecticut and Rhode Island
- Managed the recognition and compliance functions for revenue totaling approximately \$180M in accordance with federal, state and local regulations, charter-authorizer requirements and G.A.A.P. guidelines. Sources include:
 - Public revenue (e.g., per-pupil, Title I, Title II, IDEA, RTT, etc.)
 - Specialized federal grants (e.g., Teacher Incentive Fund (TIF) and CSP)
 - Philanthropy (e.g., grants from foundations, corporations, private donors, etc.)

- Specialized debt instruments and leverage loans (e.g., NMTC, LIIF/LISC, etc.)
- Partnered with the Controller in conducting the annual audit, federal A-133 audit and 990 submissions for the central office (network support) and 12 NY, CT and RI charters
- Managed and actively supported the financial operations (e.g., payroll, accounts payable, credit card processing, monthly budget-to-variance reporting, etc.) for 23 network support teams
- Managed a team of two (Assoc. Director, Budgeting and Forecasting, Assoc. Director, Compliance & Revenue management) while supervising two technology consultants
- Managed the organization's "scaling with excellence" organization priority from a finance perspective, including implementing process improvements in the following areas:
 - Report and submit credit card charges and personal expense reimbursements more easily (Concur Solutions)
 - Disburse vendor payments more efficiently through paperless AP (CleverTech/Charter AP)
 - Budget and forecast more effectively (Adaptive Planning)
- Liaised with team leaders on cutting-edge work in teacher evaluation and value-added modeling; digital learning; charter school growth and expansion; and supporting our scholars' climb to and matriculation through college, among other industry-leading initiatives
- Member of the Leadership Team, composed of co-CEOs and team leaders throughout organization who meet quarterly to shape the strategy of the network office and lead continuous improvement throughout the company
- Sought-after presenter/facilitator for network-wide staff meetings (e.g., deep dives into Bridgeport and Hartford) and D&I training in support of organization's "theory of change" and "diversity and inclusiveness" org priority, respectively

Scholastic, Inc. | New York, NY

February 2008-January 2012

Business Manager, Teaching Resources/Teacher's Friend Division (February 2008 – January 2012)

Business Manager, Classroom Magazines Division (July 2009 – September 2010)

Interim Business Manager, Scholastic Store Online (April – November 2009)

- Analyzed, budgeted and quarterly reforecasted revenue, expenses and balance sheet for multi-channel \$29 million Teaching Resources (professional books) and Teacher's Friend (classroom decoratives) divisions; as well as \$43 million Classroom Magazines (grade and subject-specific supplemental resources) division
- Prepared and presented budget, forecasts, prepublication and capital spending requests and analyses to the C.E.O., C.F.O., C.A.O., division presidents, auditors and other members of upper management at regular intervals
- Full P&L responsibility for both divisions, including preparing MTD, QTD and YTD analysis to budget, forecast and prior year; preparing robust suite of management reports; and posting journal entries and accruals
- Created and analyzed various financial reports for senior finance, marketing, sales and editorial managers (e.g., weekly, bi-weekly and monthly sales reports; annual commission payments; and other ad-hoc analyses)
- Liaised with accounting, marketing, national shipping operations, sales force and telemarketing teams; travel to regional and national conferences and meet with key customers and suppliers to manage the health of the business
- Developed, implemented and adapted financial models and processes to streamline operations, educate staff and improve efficiencies in support of more than 300 team members
- Supervised Sr. Financial Analyst
- Unanimously elected in March 2009 to serve on Legislative Committee of the National School Supply and Equipment Association – the chief trade organization in the education marketplace
- Participated in community outreach initiatives including Scholastic R.E.A.L., Scholastic Writers of Tomorrow, PENCIL/Beginning with Children Charter School, and story time in the Scholastic Store

The Princeton Review (now CORE Products and Technologies) | New York, NY

March – Dec. 2007

Director of Finance, K12 Division

- Prepared monthly and quarterly divisional P&L, variance analysis, revenue audit, unbilled/unearned reports for \$40 million business

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PERSONNEL DEPARTMENT

- Facilitated the quarterly budget reforecasts and annual budget processes, effectively communicating deadlines, reinforcing expectations, entering data and preparing exhibits
- Liaised with project management, professional services, content, technology development and human resources to reduce COGS and become more predictive
- Provided financial analysis to sales team for customized formative assessment, intervention and professional development deals, especially RFPs
- Traveled to select project sites to interface with project managers and key school district leaders to strategize future growth and improve implementation models

PRIMEDIA Enterprises, Inc. (now Source Interlink Media) | Los Angeles, CA April 2004 – March 2007

Senior Business Manager (August 2006 – March 2007)

Business Manager (April 2006 – August 2006)

Operations Coordinator (April 2004 – April 2006)

- Analyzed, budgeted, forecasted, modeled and reported \$16 million in royalty, advertising, and direct merchandising revenue at the nation's largest targeted-media company
- Interacted with accounting department during month-end close, verifying journal entries and accruals
- Provided detailed variance analysis and P&L statements
- Responsible for \$5 million expense budget, including compensation, commissions, T&E, capital projects, promotions and marketing expenses
- Divisional financial liaison to all aspects of the company, including Corporate, Human Resources and Information Technology
- Provided support to licensees through travel and involvement at trade shows and royalty audits
- Supervised Junior Financial Analyst

Special Skills

Expertise in MS Excel (pivot tables, v-lookups), MS Office Suite and Corel; fluency in EPR/CRM systems including MIP (Sage/Abila), JD Edwards, Oracle, Adaptive Planning, Hyperion Essbase and TM1; proficient in reporting tools DataTracker, Proclarity and Crystal Reports; CleverTech Charter AP, Concur Administration, and adept in a wide array of other proprietary software.

Certified SAT, SHSAT, PSAT, eLearning instructor and math tutor with proven success teaching small, large and institutional based courses and refreshers

Education

B.A., Political Science (Mathematics minor), Tuskegee University, Tuskegee, Alabama; May, 2003