



CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

January 7, 2016

City Council President Linda Morad
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Morad and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **TWENTY THOUSAND DOLLARS (\$20,000.00)** now standing to the credit of the account from **LIBRARY SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

LIBRARY CHARGES AND SERVICES.....	\$10,000.00
LIBRARY CAPITAL OUTLAY.....	\$10,000.00

To be certified and approved by the Department Head.

Sincerely,

Jonathan F. Mitchell
Mayor

JFM/smt



CITY OF NEW BEDFORD

CITY COUNCIL

January 14, 2016

ORDERED, that the sum of **TWENTY THOUSAND DOLLARS (\$20,000.00)** now standing to the credit of the account from **LIBRARY SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

LIBRARY CHARGES AND SERVICES.....	\$10,000.00
LIBRARY CAPITAL OUTLAY.....	\$10,000.00

To be certified and approved by the Department Head



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DEC 18 2015
AUDITORS DEPARTMENT

New Bedford Free Public Library
Olivia Melo, Director

CITY OF NEW BEDFORD
Jonathan F. Mitchell, Mayor

To: Jonathan F. Mitchell, Mayor
From: Olivia Melo, Library Director
Date: December 17, 2015
RE: Transfer of Funds

From 06100000-511110 20,000

To 06100000-520270 10,000
06100000-588135 10,000

OK. fme 1/18/16

I'm writing to request a transfer of \$20,000 from the salaries and wages to Charges and Services and Capital Outlay line items.

Due to the professional vacancy at the Main Library, we have a surplus in the Personnel budget. With the cuts made to the Charges & Services, we are entering a deficit in some line items and have to use up our state grant monies to cover the expenses. With a possible loss of state grant monies due to the waiver process we are embarking on, it's more fiscally responsible to make an adjustment to the library budget at this time.

I am seeking a transfer of \$10,000 to the Computer Data Processing line to cover expenses of databases which are a material expenditure. The other \$10,000 would be transferred to the Computer Equipment Capital to continue with the upgrade of end-of-generation computer equipment.

These transfer requests will provide me with resources to continue service upgrades given the limited funds in this year's appropriated budget.

Thank you for your attention to my request.

Cc: Auditor's Office

613 PLEASANT STREET, NEW BEDFORD, MASSACHUSETTS 02740
TEL: (508) 961-3044 FAX: (508) 979-1614

Available @ 12/26
Remaining \$21,470 x 27
Remaining

693,591
579,690
113,901