January 5, 2017

Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **TEN THOUSAND DOLLARS ($10,000.00)** now standing to the credit of the account from **MIS SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

MIS CHARGES AND SERVICES............... $10,000.00

Sincerely,

Jonathan F. Mitchell
Mayor

JFM/smt

ORDERED: That the sum of **TEN THOUSAND DOLLARS ($10,000.00)** now standing to the credit of the account from **MIS SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

MIS CHARGES AND SERVICES.......... $10,000.00

To be certified and approved by the Department Head

CITY OF NEW BEDFORD

MAYOR JONATHAN F. MITCHELL

TO: Jonathan Mitchell, Mayor

FROM: Maria Pina-Rocha, Director of MIS

DATE: December 13, 2016

SUBJECT: Transfer from Personnel Services to Charges and Services

---

I am requesting to transfer $10,000.00 from Personnel Services to Charges and Services.
This increase is to accommodate the custom programming work involved with
implementing the security and assistance with the design of the City Intranet and the
Performance Management Dashboards.

Maria Pina-Rocha, Director of MIS

Hi Maria,

With regard to the intranet:

- We'll be able to create silo'd areas in the intranet for each department. Departments will be able to invite employees, and all employees will land on a common "home" page that can be populated with messages, activity streams, etc.
- Users would be able to send messages to each other using the system (like a private email system just for the intranet).
- The system would be accessible remotely from the Internet (don't have to be on the City's network to log in).

Performance Dashboard:

- This would be integrated with the intranet component -- to start with, visible only from within its private confines. However, I recognize that we'll eventually want to display some data on the public side of the website for the public's consumption so we'll code with that in mind.
- We've got several libraries we've sourced that can be used to display the data in different formats, whether row/column Excel-style sheets up to bar & line graphs, pie charts and more. Some of the options are pretty exciting.
- Authorized users will be able to either upload Excel/CSV data into the system or add data by hand, and the data will be displayed in the format we choose.

Total cost to develop is estimated at $10,000. We could shoot for a Late January/early February date for Phase 1 launch or late-stage demo, but we'll work with you to determine best timing.

Thank you and let me know if there's anything else I can provide!
Mike

Mike Cronin
11 Hiller Street
PO Box 1057
Marion, MA 02738
www.designprinciples.com
p: **508-763-1919** | f: **508-443-3346**

DESIGN
PRINCIPLES, INC.
Inspired Design Powerful Results

CITY COUNCIL TRANSFER INFORMATION

DEPARTMENT NAME MANAGEMENT INFO. SYS.

DEPARTMENT NUMBER 155

TRANSFER AGENDA DATE

TRANSFER AGENDA NUMBER

TO/FROM	ACCOUNT NUMBER	DOLLAR AMOUNT
TO	01550000-520300	10,000.00
FROM	01550000-511110	10,000.00
TO		
FROM		

DEPT. HEAD SIGNATURE *Maria Pina-Rocha*