



**CITY OF NEW BEDFORD**  
JONATHAN F. MITCHELL, MAYOR

May 4, 2017

City Council President Joseph P. Lopes, and  
Honorable Members of the City Council  
133 William Street  
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **FIFTEEN THOUSAND ONE HUNDRED AND FIFTY DOLLARS (\$15,150.00)** now standing to the credit of the account from **PURCHASING SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

<b>PURCHASING CHARGES AND SERVICES.....</b>	<b>\$15,000.00</b>
<b>PURCHASING SUPPLIES AND MATERIALS.....</b>	<b>\$150.00</b>

To be certified and approved by the Department Head

Sincerely,

Jonathan F. Mitchell  
Mayor

JFM/smt



# CITY OF NEW BEDFORD

## CITY COUNCIL

May 11, 2017

ORDERED: that the sum of **FIFTEEN THOUSAND ONE HUNDRED AND FIFTY DOLLARS (\$15,150.00)** now standing to the credit of the account from **PURCHASING SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

<b>PURCHASING CHARGES AND SERVICES.....</b>	<b>\$15,000.00</b>
<b>PURCHASING SUPPLIES AND MATERIALS.....</b>	<b>\$150.00</b>

To be certified and approved by the Department Head



NEW BEDFORD PURCHASING DEPARTMENT

CITY OF NEW BEDFORD

MAYOR JONATHAN F. MITCHELL

To: Mayor Jonathan F. Mitchell  
From: Richard Calderon  
Assistant Procurement Officer  
Subj: FY 2017 Transfer  
Date: April 28, 2017

Please be advised that due to the retirement of Purchasing Agent Debra Travers, I am declaring a surplus in the Salaries & Wages 100 account of \$40,000.00. However I am also declaring a deficit in the 200 account and the 400 account.

The deficit in the 200 account was caused by the hiring of a consultant to assist with the assistant procurement officer. This expense was not budgeted.

The deficit in the 400 account is due to the purchase of office supplies for the assistant procurement office which was not budgeted.

Therefore, this department would like to request the following:

From: 01380000 – 511110	\$ - 40,000.00
To: 01380000 – 521220	\$ +15,000.00
To: 01380000 – 540860	\$ + 150.00

Thank you for your consideration.

*Richard Calderon*