



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

May 16, 2017

City Council President Joseph P. Lopes, and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **THIRTY TWO THOUSAND DOLLARS (\$32,000)** now standing to the credit of the account from **LIBRARY SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

LIBRARY CHARGES AND SERVICES..... \$32,000

To be certified and approved by the Department Head

Sincerely,


Jonathan F. Mitchell
Mayor

JFM/smt



CITY OF NEW BEDFORD

CITY COUNCIL

May 23, 2017

ORDERED: that the sum of **THIRTY TWO THOUSAND DOLLARS (\$32,000)** now standing to the credit of the account from **LIBRARY SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

LIBRARY CHARGES AND SERVICES..... \$32,000

To be certified and approved by the Department Head



CITY OF NEW BEDFORD
Jonathan F. Mitchell, Mayor

New Bedford Free Public Library
Olivia Melo, Director

To: Jonathan F. Mitchell, Mayor

From: Olivia Melo, Library Director

A handwritten signature in cursive script, reading "Olivia Melo".

Date: May 1, 2017

RE: Transfer of Funds

I'm writing to request a transfer of funds from the Salaries and Wages account in the amount of \$32,000 to the Purchase of Services #200 account.

Due to professional and variable time employee vacancies this fiscal year, we have a surplus in Salaries which will cover the \$12,000 deficit in the Rental-Lease #521890 line and \$20,000 to be used for the development of a Technology and Special Collections Strategic Plan.

Thank you for your attention to my request.

Cc: Auditor's Office

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