



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

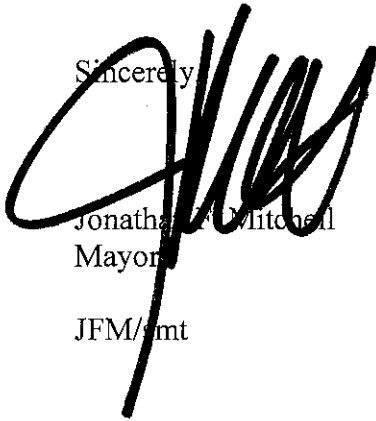
June 1, 2017

City Council President Joseph P. Lopes, and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that in accordance with Massachusetts General Law Chapter 44, Section 53E½, the revolving fund under the control of the Inspectional Services Department known as the **VACANT BUILDING REVOLVING FUND**, whose revenues collected and amount limited to be spent estimated at \$477,965.00, is hereby authorized for **FISCAL YEAR 2018**.

Sincerely,



Jonathan F. Mitchell
Mayor

JFM/smt



CITY OF NEW BEDFORD

CITY COUNCIL

June 8, 2017

ORDER

ORDERED, that in accordance with Massachusetts General Law Chapter 44, Section 53E½, the revolving fund under the control of the Inspectional Services Department known as the **VACANT BUILDING REVOLVING FUND**, whose revenues collected and amount limited to be spent estimated at **\$477,965.00**, is hereby authorized for **FISCAL YEAR 2018**.



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

DEPARTMENT OF INSPECTIONAL SERVICES
133 WILLIAM STREET - ROOM 308
NEW BEDFORD, MA 02740

RECEIVED
MAY 17 2017
AUDITORS DEPARTMENT

Memo

To: Mayor, Jonathan F. Mitchell
From: Danny D. Romanowicz, Commissioner
CC: ~~DDR~~ Robert Ekstrom, City Auditor, Ari Sky, Chief Financial Officer
Date: 5/17/2017
Re: Revolving Fund 1239

Please be advised that the Department of Inspectional Services is currently maintaining the Vacant Building Registration Revolving Fund.

The purpose of the Vacant Building Registration Revolving Fund is to have money available to pay for the repairs and maintenance of vacant buildings, Surveys Board of Buildings that have to be demolished by Contractors we hire and pay for the demolition fee for services rendered, pay for the tipping fees for buildings demolished by the City crews. To reimburse the Department of Public Facilities for materials purchased to do any emergency board-ups out of this fund and to reimburse labor costs for said board-ups. The fund also supports the Mayor's Task Force with a budget for 2 Full Time Building Inspectors working 40 hours a week, one Full Time Administrative Coordinator working 40 hours a week, one Full Time Clerk working 35 hours a week and a budget for office supplies. We need to include the cost of a vehicle that will be needed for the Building Inspector position that is currently vacant.

The undesignated fund balance from FY16 is \$771,022.29. The anticipated revenue for FY17 is estimated at \$429,000.00 The estimated expenses for FY17 are \$150,167.00

The revenue for this account is generated by collecting fees for the Vacant Building Registration Ordinance and also the \$500.00 fee collected for the inspections fee. The anticipated revenue for FY18 from the registration/inspection fees should be approximately \$500,000.00

At this time I would like to request an operating budget of \$477,964.61 broken down as follows:

100 Account \$ 169,964.61
 200 Account \$ 300,000.00
 400 Account \$ 1,000.00
 800 Account \$ 7,000.00

Vacant Building

FY16 Fund Balance \$771,022.29

FY17 Estimated Revenue \$429,000.00

FY17 Estimated Expenses \$150,166.87

Estimated Fund Balance at the end of FY17 is \$1,049,855.42

FY18 Budget

100 Account

Lindsay Carter-Monteiro \$48,580.12

Pamela Borges \$28,267.05

Carl Bizarro \$53,747.44

Vacant Local Building Inspector \$39,370.00

Total \$169,964.61

200 Account

Benefits \$72,523.00

- Health \$69,717.12
- Life \$374.44
- Fica \$2,431.02

Board Ups, Court Services, Advertising, Pest Control \$49,477.00

Demolitions, Repairs and Maintenance of Vacant Buildings \$178,000.00

Total \$300,000.00

400 Account

Office Supplies \$1,000.00

800 Account Capital Outlay

Vehicle \$7,000.00

Total Budget \$477,964.61