



CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

October 5, 2017

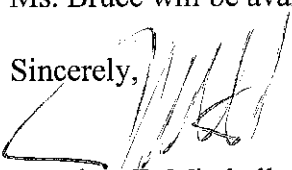
City Council President Joseph P. Lopes
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I would like to request a **Waiver of Residency** for Susan Bruce, our selection for Purchasing Director for the City of New Bedford, who resides at 12 Silver Birch Avenue, Plymouth, MA 02360.

I have attached correspondence to support the reason for this request. Ari Sky, CFO and Ms. Bruce will be available at the meeting to answer any questions.

Sincerely,


Jonathan F. Mitchell
Mayor

JFM/dlr
Attachment

cc: Ms. Bruce
Ari Sky, CFO
Personnel



OFFICE OF THE CFO


ARI J. SKY
CHIEF FINANCIAL OFFICER

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

October 4, 2017

OCT 4 2017 09:11:47

TO: Mayor Mitchell
FROM: Ari J. Sky 
SUBJECT: Susan Bruce Residency Waiver

The purpose of this memorandum is to request a residency waiver to enable the appointment of Susan Bruce to the position of Purchasing Director.

Following Debra Travers' retirement, the City advertised for a new director in local and regional publications and job boards. We received 16 applications in response, of which five were New Bedford residents. Three residents were interviewed; however, none of the local candidates were fully certified in the state's purchasing program.

Our top candidate, Susan Bruce, is an experienced professional who has performed in the procurement role in the Town of Cohasset, the City of Chelsea, the Barnstable County Sheriff's Office, and with the Commonwealth of Massachusetts. She is certified as a Massachusetts Certified Public Purchasing Official (MCPPO) and a paralegal, and holds a Bachelor of Science degree from Suffolk University.

Ms. Bruce is a resident of Plymouth, where she recently purchased a home, and is unable to relocate at this time. I would therefore request that she be granted a one-year residency waiver to commence upon her first day of employment.

Thank you for your consideration in this matter and please let me know if you have any questions or would like to further discuss.

Cc: S. Vezina