



**CITY OF NEW BEDFORD**  
JONATHAN F. MITCHELL, MAYOR

November 7, 2018

City Council President Linda M. Morad and  
Honorable Members of the City Council  
133 William Street  
New Bedford, MA 02740

Dear Council President Morad and Honorable Members of the City Council:

Enclosed is a letter from Jamie Ponte, Commissioner of the Department of Public Infrastructure, pertaining to his recommendation of Mr. Justin Chicca of New Bedford, Massachusetts for the position of Wastewater Superintendent for the Department of Public Infrastructure.

At this time I am asking for your consideration to approve Mr. Chicca's salary at step 8 of the salary schedule for the position of Wastewater Superintendent (M14), which is \$99,166.00.

Both Jamie Ponte and Justin Chicca will be available at the City Council meeting to answer any questions you may have.

I support Mr. Ponte's recommendation and appreciate your consideration in this matter.

Sincerely,

Jonathan F. Mitchell  
Mayor

JFM/sds

Attachments

cc: Jamie Ponte  
Justin Chicca



## Department of Public Infrastructure

Jamie Ponte  
Commissioner

Water  
Wastewater  
Highways  
Engineering  
Cemeteries  
Park Maintenance  
Forestry  
Energy

## CITY OF NEW BEDFORD

Jonathan F. Mitchell, Mayor

October 26, 2018

Mayor Jonathan F. Mitchell  
City of New Bedford  
133 William Street  
New Bedford, MA 02740

RECEIVED  
NOV 06 2018  
PERSONNEL DEPARTMENT

Dear Mayor Mitchell:

I am respectfully requesting for submission to the New Bedford City Council the recommendation by the Commissioner of Public Infrastructure to appoint Mr. Justin Chicca, of New Bedford, to Wastewater Superintendent (M14) at Step 8.

Mr. Chicca is extensively qualified for this position and the city would be fortunate to acquire his expertise in the wastewater field. The following information about Mr. Chicca's background and qualifications will provide some insight as to why I feel he is the best candidate for the position:

### Profile

Mr. Chicca has over 20 years experience in wastewater and water treatment. He has worked both as a union and non-union employee, and was a shop steward in both Teamsters and IBEW. Mr. Chicca is currently working as a project manager responsible for the operations of a wastewater treatment facility comparable to New Bedford's. He oversees 25 union employees and takes part in successful contract negotiations. Mr. Chicca develops and manages an annual budget of over 4 million dollars and capital projects in excess of 1 million annually. He is very active in the community and has coached youth and high school baseball, football, and track.

### Employment

Project Manager

Veolia, Brockton, Ma.

- Responsible charge for plant operations, pump stations, regulatory requirements, budget, employees, etc. 2015 to Present.
- Maintenance Manager, responsible charge of Maint budget, staffing and repairs. 4/2015-12/2015.
- Electrician/ Instrumentation Tech 2009-2015

Instrumentation/Automation Specialist

Environmental Instrument Services, Georgetown Ma.

- 2003-2008

**Special Licenses or Training**

- Ma Journeyman Electrical License, Ma Grade 7 Wastewater License, OSHA Hazwoper, and NFPA 70 E Training

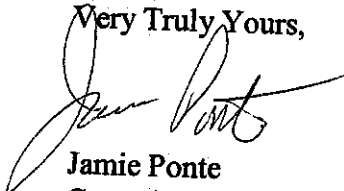
**Computer Programs**

- Microsoft Word, Excel, Power Point, Adobe, State and Federal Reporting Software, ADP Payment Software, RS Logic, IFIX, and Webnow

The wastewater superintendent position has been vacant for five out of the last seven years, and Mr. Chicca is the best candidate I have interviewed with the qualifications necessary to fill the position. With the current and impending workload of the wastewater and stormwater systems entering into a new phase of regulatory commitment, I feel filling this position with a licensed, experienced professional is highly beneficial.

I am available to answer any questions that you may have regarding this request and I thank you in advance for your consideration.

Very Truly Yours,

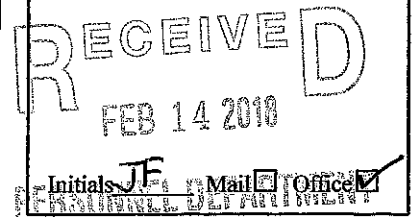


Jamie Ponte  
Commissioner



**CITY OF NEW BEDFORD APPLICATION  
FOR EMPLOYMENT PERSONNEL  
DEPARTMENT**  
133 WILLIAM STREET, ROOM 212  
NEW BEDFORD, MA 02740  
(508) 979-1444

For Office Use Only



The City of New Bedford has a residency requirement per the New Bedford City Code of Ordinances. Employees are required to be residents of the City of New Bedford at the time of appointment, unless a specific waiver has been granted from the City Council with approval from the Mayor.

**INSTRUCTIONS:** You must complete this application to be considered for employment. If you need more space, attach a separate sheet. If information does not apply, indicate N/A. **DO NOT LEAVE BLANK SPACES.**

Position applying for: Superintendent of Wastewater Today's Date: 2/13/2018

Name: Chicca Justin A  
Last First Middle

Address: 39 Anthony Terrace New Bedford MA 02740  
Number Street City/Town State Zip Code

Years Lived at Current Address: 4.5 Home Telephone #: 508-726-7000 Cell #: 508-726-7000

E-Mail Address: jachicca@aol.com Last 4 Digits Social Security No. xxx-xx-7894

Can you furnish proof you are eligible to work in the U.S.? ☒ Yes ☐ No

Do you have a valid driver's license? ☒ Yes ☐ No Driver's License #: S50173890

Do you have a valid commercial driver's license? ☒ Yes ☐ No Class A ☐ Class B ☒

Have you ever been employed with the City before? ☐ Yes ☒ No If yes, year(s)?: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**EDUCATION:** Please list high school, college, post grad and additional relevant training or studies.

School Name	Location	# of Years Attended	Degree Received	Major
Bishop Stang HS	N. Dartmouth	4	HS Diploma	College Prep
Bristol Community College	Fall River Ma	3	Associates	Automation Engineering
Wentworth Institute of Technology	Boston Ma	2	Working on Bachelors	Project Management
USN Construction Mechanic "A" School	Port Hueneme, CA	6 mths	Tech Certificate	Construction Mechanic

**MILITARY HISTORY:**

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Branch: USNR Seabees Dates of Service: From 1992 To 2000

Rank at discharge: E-4 Discharge status: Honorable

Present Military status: Discharged

**EMPLOYMENT HISTORY:** List names of employers with present employer listed first. Account for all periods of time including military service and any periods of unemployment. If self-employed, please give firm name and supply business references.

NAME OF EMPLOYER: Veolia	JOB TITLE AND DUTIES: Project Manager, Brockton Waste Water Treatment Facility. Responsible charge for plant operations, Pump Stations, Regulatory requirements, Budget, Employees, etc
ADDRESS: 303 Oak Hill Way	EMPLOYMENT DATES: FROM: 2015 TO: PRESENT
CITY, STATE, ZIP CODE: Brockton MA, 02301	REASON FOR LEAVING:
TELEPHONE #: 508-580-7885	IMMEDIATE SUPERVISOR: Darlene Domingos
NAME OF EMPLOYER: Veolia	JOB TITLE AND DUTIES: Maintenance Manager Brockton Waste Water Facility. In responsible charge of Maint budget, staffing, and repairs.
ADDRESS: 303 Oak Hill Way	EMPLOYMENT DATES: FROM: 4/2015 TO: 12/2015
CITY, STATE, ZIP CODE: Brockton MA, 02301	REASON FOR LEAVING: Promotion to Project Manager
TELEPHONE #: 508-580-7885	IMMEDIATE SUPERVISOR: Darlene Domingos
NAME OF EMPLOYER: Veolia	JOB TITLE AND DUTIES: Electrician/Instrumentation Tech
ADDRESS: 303 Oak Hill Way	EMPLOYMENT DATES: FROM: 2009 TO: 2015
CITY, STATE, ZIP CODE: Brockton MA, 02301	REASON FOR LEAVING: Promoted to Maint. Manager
TELEPHONE #: 508-580-7885	IMMEDIATE SUPERVISOR: Aram Varjebedian
NAME OF EMPLOYER: Environmental Instrument Services	JOB TITLE AND DUTIES: Instrumentation/Automation Specialist
ADDRESS: 6 Patriot Lane	EMPLOYMENT DATES: FROM: 2003 TO: 2008
CITY, STATE, ZIP CODE: Georgetown MA	REASON FOR LEAVING: Opportunity
TELEPHONE #: (978) 372-7730	IMMEDIATE SUPERVISOR: James Law

Can we contact your present and former employers? ☒ Yes ☐ No

If no, please give reason why: \_\_\_\_\_

Have you worked under any other name? ☐ Yes ☒ No

If yes, give names: \_\_\_\_\_

## SPECIAL TRAINING & SKILLS:

What skills, special licenses or additional training do you have that are related to the job for which you are applying?

MA Journeymen Electrical Lic, MA Grade 7 Wastewater Lic, OSHA Hazwhoper and NFPA 70 E Training

What machines or equipment can you operate that are related to the job for which you are applying? Forklift, Commercial Vehicles

What computer programs are you familiar with?

Microsoft Word, Excel, Power Point, Adobe, State and Federal Reporting Software,

ADP Payment Software, RS Logic, IFIX, Webnow

## ADDITIONAL COMMENTS & WORK EXPERIENCE SHEET:

I have over 20 years experience in wastewater and water treatment. Worked both as Union and Nonunion

Worked both as Union and Nonunion employee. Was a shop steward in both Teamsters and IBEW.

Now work as PM with 25 union employees, and take part in successful contract negotiations,

I write and manage annual budget of over 4 million dollars. I also see capital projects in excess of 1 mil

annually. Along with my work resume and history I am a father of 4, and am active in my community

and have coached both youth and high school baseball, football, and track.

**REFERENCES:** Provide the names of two responsible persons whom you have known well for a long period of time. Do not submit names of relatives.

Name:	Dennis Golden			Years Known:	6
Address:	71 Arnold St	New Bedford	MA	02740	
	Number	Street	City/Town	State	Zip Code
Home Telephone #:	508-817-6696		Cell #:	508-817-6696	
Occupation:	Athletic Coordinator/Football Coach		Bishop Stang High School		
Email Address:	dgolden@bishopstang.org				

Name:	Manny DeBrito			Years Known:	20 plus
Address:	304 Hawthorn St	New Bedford	MA	02740	
	Number	Street	City/Town	State	Zip Code
Home Telephone #:	978-884-2831		Cell #:	978-884-2831	
Occupation:	New Bedford Elections Commissioner				
Email Address:	manuel.debrito@newbedford-ma.gov				

#### AGREEMENT

The City of New Bedford does not discriminate in hiring or employment on the basis of age, sex, color, race, creed, national origin, ancestry, veteran status, sexual orientation, religion, marital status, political belief or due to a disability that does not prohibit performance of essential job functions. No question on this application is intended to secure information to be used for such discrimination.

The information provided in this application for employment is true and complete. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that all appointments are probationary and I must demonstrate my fitness for continued employment during the probationary period. I also understand that I must be available on occasion for work outside my normal work hours as the needs of the department require. Conditional offers of employment are subject to passing a mandatory CORI (Criminal Offender Record Information) background check. Further, I agree to take a physical examination, given by an appointed physician, which may include testing for drugs and alcohol, as required, and recognize that any offer of employment may be contingent upon the results of the examination. I understand that any employment offer by the City is conditional upon my ability to establish employment eligibility under the Immigration Reform and Control Act of 1986. I authorize investigation of all statements contained in this application and the release of any pertinent information regarding my education, past employment history and background. I understand this application will be kept on file for two years from date received or twenty years after end of employment.

**DO NOT SIGN UNTIL YOU HAVE READ ABOVE STATEMENT**

Date: 2/13/2018 Signature: 

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

***New Bedford is an Equal Opportunity/Affirmative Action Employer***