



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

May 16, 2019

City Council President Linda M. Morad and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Morad and Honorable Members of the City Council:

Earlier this year the Mayor's Office restructured staff assignments so that key operational departments would be coordinated by a designated staff member holding the working title of Chief Operating Officer. This modest change was accommodated within the existing Unit C personnel schedule, and required a shift among internal budgetary accounts and a nominal external transfer.

I am therefore submitting for your approval an ORDER that the sum of **FIFTEEN THOUSAND DOLLARS (\$15,000)** now standing to the credit of the account from **MAYOR CHARGES AND SERVICES (\$9,000)**, **MAYOR SUPPLIES AND MATERIALS (\$1,000)** and **PLANNING SALARIES AND WAGES (\$5,000)** be and the same is hereby transferred and appropriated to as follows:

MAYOR SALARIES AND WAGES.....\$15,000

To be certified and approved by the Department Head

Sincerely,


Jonathan F. Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

May 23, 2019

ORDERED: That the sum of **FIFTEEN THOUSAND DOLLARS (\$15,000)** now standing to the credit of the account from **MAYOR CHARGES AND SERVICES (\$9,000)**, **MAYOR SUPPLIES AND MATERIALS (\$1,000)** and **PLANNING SALARIES AND WAGES (\$5,000)** be and the same is hereby transferred and appropriated to as follows:

MAYOR SALARIES AND WAGES.....\$15,000

To be certified and approved by the Department Head



OFFICE OF THE CFO

ARI J. SKY
CHIEF FINANCIAL OFFICER

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

May 13, 2019

TO: Mayor Jonathan F. Mitchell
New Bedford City Council

FROM: Ari J. Sky

SUBJECT: FY 2019 General Fund Budget Reconciliation

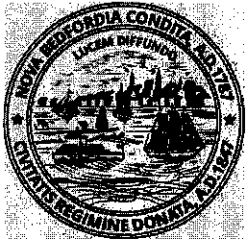
As in past years, several departments will require transfers prior to the end of the fiscal year to eliminate deficits resulting from excess expenditures, grant match requirements and budget reductions. Over the course of FY 2019, we have taken a number of steps to restrain the overall rate of expense, including continuation of the hiring slowdown and enforcement of cost controls in the nonpersonnel accounts.

The General Fund as a whole will finish the year in a relatively solid position, with a moderate surplus projected in the overall personnel budget. However, it will be necessary to effect several transfers in order to prevent individual deficits from being raised on next year's tax recap. Most of the requested transfers will be internal to the respective departments, although several will require funding from other departments to balance.

The reconciliation process will be aided by better than anticipated performance in the Health Insurance program. Actual expenses in the Medical Claims Trust Fund were down by 7.9% through March compared with FY 2018. While there are indications that this rate of expenditure will not continue long-term, we have sufficient data on hand to incorporate budgetary savings into our FY 2019 projections. Two transfers will be submitted to assign funding from the Health Insurance program to eliminate anticipated deficits in the Fire Department and a deficit in General Government Unclassified resulting from excess health care costs for retired Police and Fire personnel who were injured on duty and Medicaid administration expenses. The transfers from Health Insurance will total \$920,000.

In addition to the transfers from Health Insurance, several interdepartmental transfers will be submitted to offset anticipated deficits resulting from insufficient vacancy savings and excess personnel and material expenses. The departments requiring interdepartmental transfers are City Auditor, Personnel, Solicitor, Emergency Medical Services and the Mayor's Office, in addition to the two accounts discussed in the previous paragraph.

Thank you for your consideration. Please do not hesitate to contact me if you have any questions or concerns.



City of New Bedford

Department of Planning, Housing & Community Development

133 William Street • Room 303 • New Bedford, Massachusetts 02740

Telephone: (508) 979.1488 • Facsimile: (508) 979.1576

MAYOR

JON MITCHELL

DPHCD DIRECTOR

PATRICK J. SULLIVAN

Memo

To: Ari Sky, Chief Financial Officer

From: Tabitha Harkin, City Planner

DATE: May 6, 2019

SUBJECT: Planning Division Surplus

Please be advised that as of the above date, I am declaring that the Planning Division has a surplus of +/- \$32,421 in the 100 account due to a long term vacancy in the office.

If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "THO", is written over a horizontal line.

Tabitha Harkin

City Planner