



CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

May 16, 2019

City Council President Linda M. Morad and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Morad and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$4,800)** now standing to the credit of the account from **PURCHASING SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

PERSONNEL SALARIES AND WAGES.....\$1,000
AUDITOR SALARIES AND WAGES.....\$3,800

To be certified and approved by the Department Head

Sincerely,

Jonathan Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

May 23, 2019

ORDERED: That the sum of **FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$4,800)** now standing to the credit of the account from **PURCHASING SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

PERSONNEL SALARIES AND WAGES.....\$1,000
AUDITOR SALARIES AND WAGES.....\$3,800

To be certified and approved by the Department Head



OFFICE OF THE CFO

ARI J. SKY
CHIEF FINANCIAL OFFICER

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

May 13, 2019

TO: Mayor Jonathan F. Mitchell
New Bedford City Council

FROM: Ari J. Sky

SUBJECT: FY 2019 General Fund Budget Reconciliation

As in past years, several departments will require transfers prior to the end of the fiscal year to eliminate deficits resulting from excess expenditures, grant match requirements and budget reductions. Over the course of FY 2019, we have taken a number of steps to restrain the overall rate of expense, including continuation of the hiring slowdown and enforcement of cost controls in the nonpersonnel accounts.

The General Fund as a whole will finish the year in a relatively solid position, with a moderate surplus projected in the overall personnel budget. However, it will be necessary to effect several transfers in order to prevent individual deficits from being raised on next year's tax recap. Most of the requested transfers will be internal to the respective departments, although several will require funding from other departments to balance.

The reconciliation process will be aided by better than anticipated performance in the Health Insurance program. Actual expenses in the Medical Claims Trust Fund were down by 7.9% through March compared with FY 2018. While there are indications that this rate of expenditure will not continue long-term, we have sufficient data on hand to incorporate budgetary savings into our FY 2019 projections. Two transfers will be submitted to assign funding from the Health Insurance program to eliminate anticipated deficits in the Fire Department and a deficit in General Government Unclassified resulting from excess health care costs for retired Police and Fire personnel who were injured on duty and Medicaid administration expenses. The transfers from Health Insurance will total \$920,000.


In addition to the transfers from Health Insurance, several interdepartmental transfers will be submitted to offset anticipated deficits resulting from insufficient vacancy savings and excess personnel and material expenses. The departments requiring interdepartmental transfers are City Auditor, Personnel, Solicitor, Emergency Medical Services and the Mayor's Office, in addition to the two accounts discussed in the previous paragraph.

Thank you for your consideration. Please do not hesitate to contact me if you have any questions or concerns.



City of New Bedford

PURCHASING DEPARTMENT
Susan Bruce, Director of Purchasing

To: Mayor Jonathan Mitchell
From: Susan Bruce 
RE: FY'19 100 Account Surplus
Date: May 6, 2019

The Purchasing Department currently has a surplus in the 100 Salaries and Wages Account in the amount of \$15,500.00. This surplus is a result of the delay in the hiring of the Administrative Coordinator position in the Purchasing Department.

Thank you.



City of New Bedford

DEPARTMENT OF LABOR RELATIONS & PERSONNEL

SANDRA VEZINA
Director of
Human Resources

April 22, 2019

Honorable Jonathan F. Mitchell
City of New Bedford
133 William Street
New Bedford, MA. 02740

Dear Mayor Mitchell:

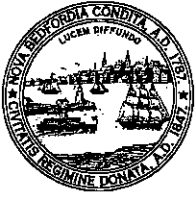
I am requesting an additional appropriation of \$1,000 into my department's 100 Salaries & Wages account to cover the deficit due to vacancy savings in reduction.

Thank you for your consideration in this matter.

Very truly yours,

Sandra Vezina
Director of Human Resources

cc: Ari Sky, CFO
Robert Ekstrom, Auditor



OFFICE OF THE CITY AUDITOR
ROBERT W. EKSTROM, CITY AUDITOR

CITY OF NEW BEDFORD

May 6, 2019

Ari Sky
Chief Financial Officer
City of New Bedford, MA

Re: City Auditor Deficit

Ari:

I hereby request a transfer in the amount of three thousand eight hundred dollars (\$3,800.00) to fund the projected deficit in the City Auditor Salaries and Wages (100) account for fiscal year 2019.

The deficit is solely attributable to vacancy savings, as there was no attrition among the department's staff of seven employees. Our FY 2019 adopted budget had been decreased by \$4,384 representing a global expected vacancy savings throughout municipal government.

As I understand, the target for this transfer will be decided in your office from among the favorable surpluses reported elsewhere within the Finance Department.

Thank you.


Robert Ekstrom
City Auditor

c: B. Morsette
J. Vieira