



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

June 4, 2020

City Council President Joseph P. Lopes and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **SIX HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$625,000)** now standing to the credit of the account from **SNOW CHARGES AND SERVICES (\$320,160)**, **FACILITIES AND FLEET SALARIES AND WAGES (\$178,000)** and **FACILITIES AND FLEET CAPITAL OUTLAY (\$126,840)** be and the same is hereby transferred and appropriated to as follows:

GENERAL GOVERNMENT UNCLASSIFIED
CHARGES AND SERVICES.....\$625,000

To be certified and approved by the Department Head

Sincerely,

Jon Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

June 11, 2020

ORDERED, that the sum of **SIX HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$625,000)** now standing to the credit of the account from **SNOW CHARGES AND SERVICES (\$320,160)**, **FACILITIES AND FLEET SALARIES AND WAGES (\$178,000)** and **FACILITIES AND FLEET CAPITAL OUTLAY (\$126,840)** be and the same is hereby transferred and appropriated to as follows:

**GENERAL GOVERNMENT UNCLASSIFIED
CHARGES AND SERVICES.....\$625,000**

To be certified and approved by the Department Head



OFFICE OF THE CFO

ARI J. SKY
CHIEF FINANCIAL OFFICER

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

June 2, 2020

TO: Mayor Jonathan F. Mitchell
New Bedford City Council

FROM: Ari J. Sky

SUBJECT: FY 2020 General Fund Budget Reconciliation

As in past years, several departments will require transfers prior to the end of the fiscal year to eliminate deficits resulting from excess expenditures, grant match requirements and budget reductions. Over the course of FY 2020, we have taken several steps to restrain the overall rate of expense, including continuation of the hiring slowdown and enforcement of cost controls in the nonpersonnel accounts. The advent of the COVID-19 pandemic exacerbated the situation, resulting in excess expenditures in some areas and unanticipated savings in others.

Revenue losses due to the pandemic will leave the General Fund with a deficit against budget, currently estimated at about \$2-\$2.5 million. In addition, COVID-19 related expenditures will total approximately \$2 million, although we believe those expenses will be reimbursed by FEMA and CARES Act funding. There will be also be savings in a number of areas: most notably, health insurance expenditures dropped precipitously during the pandemic as medical providers ceased providing elective and routine services. Regardless, it will be necessary to effect several transfers in order to prevent individual deficits from being raised on next year's tax recap. Most of the requested transfers will be internal to the respective departments, although several will require funding from other departments to balance.

The largest drivers requiring interdepartmental support will be underbudgeting in the Fire and General Government Unclassified (GGU) budgets. Personnel expenditures in the Fire Department will exceed budget principally due to overtime expenses, which continue to exceed budget despite increases over the past several years. The GGU budget was reduced by the City Council during the budget process, with the direction that staff identify offsetting funding elsewhere. In addition, several interdepartmental transfers will be submitted to offset anticipated deficits resulting from insufficient vacancy savings and excess personnel and material expenses. In addition to Fire and GGU, the departments requiring interdepartmental transfers are City Clerk, Clerk of Committees, CFO, Mayor, Zoo, Emergency Medical Services, Traffic, Planning, Licensing, and Elections.

Thank you for your consideration. Please do not hesitate to contact me if you have any questions or concerns.



DEPARTMENT OF FACILITIES AND FLEET
MANAGEMENT

MARK D. CHAMPAGNE
DIRECTOR

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

Memorandum

To: Mayor Jonathan F. Mitchell
Cc: Ari Sky, CFO
Robert Ekstrom, City Auditor

From: Mark Champagne, Director 

Date: May 22, 2020

Re: Request for Transfer

Mayor Mitchell,

Please be advised that the Department of Facilities and Fleet Management is currently projecting surpluses available for use in the following amounts:

- 100: DFFM Salaries and Wages surplus amount of \$178,000.00
- 400: DFFM Supplies and Materials surplus amount of \$100,000.00
- 800: DFFM Capital Account surplus amount of \$339,000.00

(Please note that these are projections and do not consider any unforeseen vehicular or facility repairs that could possibly arise.)

At this time, we respectfully request a transfer of \$153,800.00 from the DFFM Capital Account to DFFM Other Financing Uses.

This transfer will allow us to carry forward funds earmarked for the remodeling of the Assessor's Office. This project has seen significant delays due to the COVID-19 pandemic and, moreover, while already designed, has also been delayed due to circumstances surrounding the cyber attack in July of 2019.

Please contact me directly with any question