



**CITY OF NEW BEDFORD**  
**JONATHAN F. MITCHELL, MAYOR**

June 4, 2020

City Council President Joseph P. Lopes and  
Honorable Members of the City Council  
133 William Street  
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **FORTY-NINE THOUSAND DOLLARS (\$49,000)** now standing to the credit of the account from **RECREATION AND PARKS SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

**EMS CHARGES AND SERVICES.....\$49,000**

To be certified and approved by the Department Head

Sincerely,

Jon Mitchell  
Mayor



# CITY OF NEW BEDFORD

## CITY COUNCIL

June 11, 2020

ORDERED, that the sum of **FORTY-NINE THOUSAND DOLLARS (\$49,000)** now standing to the credit of the account from **RECREATION AND PARKS SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

**EMS CHARGES AND SERVICES.....\$49,000**

To be certified and approved by the Department Head



OFFICE OF THE CFO

ARI J. SKY  
CHIEF FINANCIAL OFFICER

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

June 2, 2020

**TO:** Mayor Jonathan F. Mitchell  
New Bedford City Council

**FROM:** Ari J. Sky

**SUBJECT:** FY 2020 General Fund Budget Reconciliation

As in past years, several departments will require transfers prior to the end of the fiscal year to eliminate deficits resulting from excess expenditures, grant match requirements and budget reductions. Over the course of FY 2020, we have taken several steps to restrain the overall rate of expense, including continuation of the hiring slowdown and enforcement of cost controls in the nonpersonnel accounts. The advent of the COVID-19 pandemic exacerbated the situation, resulting in excess expenditures in some areas and unanticipated savings in others.

Revenue losses due to the pandemic will leave the General Fund with a deficit against budget, currently estimated at about \$2-\$2.5 million. In addition, COVID-19 related expenditures will total approximately \$2 million, although we believe those expenses will be reimbursed by FEMA and CARES Act funding. There will be also be savings in a number of areas: most notably, health insurance expenditures dropped precipitously during the pandemic as medical providers ceased providing elective and routine services. Regardless, it will be necessary to effect several transfers in order to prevent individual deficits from being raised on next year's tax recap. Most of the requested transfers will be internal to the respective departments, although several will require funding from other departments to balance.

The largest drivers requiring interdepartmental support will be underbudgeting in the Fire and General Government Unclassified (GGU) budgets. Personnel expenditures in the Fire Department will exceed budget principally due to overtime expenses, which continue to exceed budget despite increases over the past several years. The GGU budget was reduced by the City Council during the budget process, with the direction that staff identify offsetting funding elsewhere. In addition, several interdepartmental transfers will be submitted to offset anticipated deficits resulting from insufficient vacancy savings and excess personnel and material expenses. In addition to Fire and GGU, the departments requiring interdepartmental transfers are City Clerk, Clerk of Committees, CFO, Mayor, Zoo, Emergency Medical Services, Traffic, Planning, Licensing, and Elections.

Thank you for your consideration. Please do not hesitate to contact me if you have any questions or concerns.



**Jonathan F Mitchell**  
**Mayor**

**City of New Bedford**  
**Department of Emergency Medical Services**  
**181 Hillman Street, Bldg. 4**  
**New Bedford, Massachusetts 02740**  
**508-9916390 Fax 508-991-6238**



**Mark D McGraw**  
**Director**

To: Mayor Jonathan Mitchell

From: Mark D McGraw  
Director EMS

Date: 5/19/20

Re: Departmental Transfer Request

Emergency Medical Services is currently projecting a deficit in its 200 acct of \$60,000.00 dollars. This is mostly driven by Worker's Compensation and Comstar. EMS in its 800acct, Capital Equipment, is showing a surplus of \$11,000.00.

Requesting a transfer of \$ 49,000.00 (**FORTY-NINE THOUSAND DOLLARS**) into the EMS 200 account to cover the projected deficit.

Respectfully Submitted,

  
Mark D McGraw, Director NBEMS

Cc: R Eckstrom  
A Sky



## CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR  
PARKS, RECREATION & BEACHES



May 20, 2020

RE: FY20 100 account surplus declaration

Dear CFO Sky,

The Department of Parks, Recreation & Beaches anticipates a surplus in budgeted Personnel Services for FY 20 in the amount of \$65,620.99. We anticipate this surplus for the reasons enumerated below.

One full time Assistant Project Manager position was vacant until December 9, 2019, resulting in a substantial savings to the 100 line. Additionally, a part time Program Manager position was vacant intermittently and the staff person frequently did not work the maximum scheduled hours. Also, there was a small savings to the Sick Incentive as several staff did not qualify for the incentive this fiscal year. A substantial savings occurred within our budgeted part time line due to a projected need for waterfront staff overtime that we ultimately did not have to pay, as well as having fewer waterfront staff than usual due to a shortage of certified lifeguard applicants.

Please let me know if there are any questions regarding this.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mary S. Rapoza".

Mary S Rapoza