



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

June 4, 2020

City Council President Joseph P. Lopes and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **FORTY-THREE THOUSAND TWO HUNDRED FIFTY-FIVE DOLLARS (\$43,255)** now standing to the credit of the account from **POLICE SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

ELECTIONS SALARIES AND WAGES..... \$43,255

To be certified and approved by the Department Head

Sincerely,

Jon Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

June 11, 2020

ORDERED, that the sum of **FORTY-THREE THOUSAND TWO HUNDRED FIFTY-FIVE DOLLARS (\$43,255)** now standing to the credit of the account from **POLICE SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

ELECTIONS SALARIES AND WAGES..... \$43,255

To be certified and approved by the Department Head



OFFICE OF THE CFO

ARI J. SKY
CHIEF FINANCIAL OFFICER

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

June 2, 2020

TO: Mayor Jonathan F. Mitchell
New Bedford City Council

FROM: Ari J. Sky

SUBJECT: FY 2020 General Fund Budget Reconciliation

As in past years, several departments will require transfers prior to the end of the fiscal year to eliminate deficits resulting from excess expenditures, grant match requirements and budget reductions. Over the course of FY 2020, we have taken several steps to restrain the overall rate of expense, including continuation of the hiring slowdown and enforcement of cost controls in the nonpersonnel accounts. The advent of the COVID-19 pandemic exacerbated the situation, resulting in excess expenditures in some areas and unanticipated savings in others.

Revenue losses due to the pandemic will leave the General Fund with a deficit against budget, currently estimated at about \$2-\$2.5 million. In addition, COVID-19 related expenditures will total approximately \$2 million, although we believe those expenses will be reimbursed by FEMA and CARES Act funding. There will be also be savings in a number of areas: most notably, health insurance expenditures dropped precipitously during the pandemic as medical providers ceased providing elective and routine services. Regardless, it will be necessary to effect several transfers in order to prevent individual deficits from being raised on next year's tax recap. Most of the requested transfers will be internal to the respective departments, although several will require funding from other departments to balance.

The largest drivers requiring interdepartmental support will be underbudgeting in the Fire and General Government Unclassified (GGU) budgets. Personnel expenditures in the Fire Department will exceed budget principally due to overtime expenses, which continue to exceed budget despite increases over the past several years. The GGU budget was reduced by the City Council during the budget process, with the direction that staff identify offsetting funding elsewhere. In addition, several interdepartmental transfers will be submitted to offset anticipated deficits resulting from insufficient vacancy savings and excess personnel and material expenses. In addition to Fire and GGU, the departments requiring interdepartmental transfers are City Clerk, Clerk of Committees, CFO, Mayor, Zoo, Emergency Medical Services, Traffic, Planning, Licensing, and Elections.

Thank you for your consideration. Please do not hesitate to contact me if you have any questions or concerns.



City of New Bedford

BOARD OF ELECTION COMMISSIONERS

May 22, 2020

The Honorable Jon Mitchell, Mayor
City Hall
133 William Street
New Bedford, MA 02740

Dear Mayor Mitchell:

The Board of Election Commissioners is requesting a transfer of funds in various accounts to cover shortfalls in our budget for the remainder of Fiscal Year 2020.

The Elections budget currently has a surplus of \$10,000 in the 200 account and \$2,545 in the 800 account both due to reduced spending by the department.

There is an anticipated deficit in the 100 account of \$53,000. This was caused by increased costs for Police Details for all three Elections in FY 20 as well as additional, first time Early Voting costs for the Presidential Primary Election.

There is also a deficit in the 400 account in the amount of \$2,800, due to the increased supply needs for the third election this fiscal year and the required purchasing of over 60 tables used on Election Days at polling places citywide.

I am requesting to transfer \$2,545 in the 800 account and \$255 in the 200 account into the 400 account to eliminate the current \$2,800 deficit. I am also requesting to transfer the remainder of the surplus in the 200 account - \$9,745- into my 100 account to help offset the deficit.

I will require a transfer of \$43,255 into the 100 account to eliminate the remaining deficit

It is important to note that the I am expecting to recoup \$6,800 from the State as reimbursement for the City's Early Voting personnel costs; however, I am unsure as to when that payment will be sent to the City.

Thank you for your attention on this matter.

Sincerely,


Manuel DeBrito Jr.

Chairman

Board of Election Commissioners



New Bedford Police Department

Payroll and Administrative Services

871 Rockdale Avenue, New Bedford, MA 02740
Phone: 508-991-6300 ext. 79411 or 79412 Fax: 508-991-6303

JONATHAN F. MITCHELL
Mayor

JOSEPH C. CORDEIRO
Chief of Police

PAUL J. OLIVEIRA
Deputy Chief

May 20, 2020

Mayor Jonathan F. Mitchell
City of New Bedford
133 William Street
New Bedford, MA 02740

RE: REQUEST TO TRANSFER FUNDS

Dear Mayor Mitchell,

The New Bedford Police Department is anticipating a surplus in the 100 account Salaries and Wages in the amount of approximately \$990,000. This surplus is due to reimbursements through a state grant as well as several vacant positions.

Currently we anticipate a deficit in the 200 account of approximately \$20,000, this deficit is due to Employee trainings. We are also projecting a deficit in the 400 account of approximately \$20,000, this deficit is mainly due to an increase in supplies related to COVID-19 as well as some expenses that we incurred in line items that had no funding such as Supplies Computer and Not otherwise classified.

Respectfully we request a transfer into the 200 account of 20,000 and a transfer into the 400 account of \$20,000 to cover the projected deficits.

Should you require any additional information please feel free to call me.

Sincerely,



Joseph C. Cordeiro, Chief of Police

Cc: Ari Sky, CFO
Robert Ekstrom, Auditor