



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

June 4, 2020

City Council President Joseph P. Lopes and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **TWO THOUSAND FOUR HUNDRED SEVEN DOLLARS (\$2,407)** now standing to the credit of the account from **TREASURER SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

LICENSING SALARIES AND WAGES..... \$2,407

To be certified and approved by the Department Head

Sincerely,


Jon Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

June 11, 2020

ORDERED, that the sum of **TWO THOUSAND FOUR HUNDRED SEVEN DOLLARS (\$2,407)** now standing to the credit of the account from **TREASURER SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

LICENSING SALARIES AND WAGES..... \$2,407

To be certified and approved by the Department Head



OFFICE OF THE CFO

ARI J. SKY
CHIEF FINANCIAL OFFICER

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

June 2, 2020

TO: Mayor Jonathan F. Mitchell
New Bedford City Council

FROM: Ari J. Sky

SUBJECT: FY 2020 General Fund Budget Reconciliation

As in past years, several departments will require transfers prior to the end of the fiscal year to eliminate deficits resulting from excess expenditures, grant match requirements and budget reductions. Over the course of FY 2020, we have taken several steps to restrain the overall rate of expense, including continuation of the hiring slowdown and enforcement of cost controls in the nonpersonnel accounts. The advent of the COVID-19 pandemic exacerbated the situation, resulting in excess expenditures in some areas and unanticipated savings in others.

Revenue losses due to the pandemic will leave the General Fund with a deficit against budget, currently estimated at about \$2-\$2.5 million. In addition, COVID-19 related expenditures will total approximately \$2 million, although we believe those expenses will be reimbursed by FEMA and CARES Act funding. There will be also be savings in a number of areas: most notably, health insurance expenditures dropped precipitously during the pandemic as medical providers ceased providing elective and routine services. Regardless, it will be necessary to effect several transfers in order to prevent individual deficits from being raised on next year's tax recap. Most of the requested transfers will be internal to the respective departments, although several will require funding from other departments to balance.

The largest drivers requiring interdepartmental support will be underbudgeting in the Fire and General Government Unclassified (GGU) budgets. Personnel expenditures in the Fire Department will exceed budget principally due to overtime expenses, which continue to exceed budget despite increases over the past several years. The GGU budget was reduced by the City Council during the budget process, with the direction that staff identify offsetting funding elsewhere. In addition, several interdepartmental transfers will be submitted to offset anticipated deficits resulting from insufficient vacancy savings and excess personnel and material expenses. In addition to Fire and GGU, the departments requiring interdepartmental transfers are City Clerk, Clerk of Committees, CFO, Mayor, Zoo, Emergency Medical Services, Traffic, Planning, Licensing, and Elections.

Thank you for your consideration. Please do not hesitate to contact me if you have any questions or concerns.



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

NEW BEDFORD LICENSING BOARD

STEVEN A. BEAUREGARD
MARCELINO G. "SONNY" ALMEIDA
EDMUND F. CRAIG, JR.

REQUEST FOR TRANSFER OF FUNDS

May 21, 2020

Mayor Jonathan F. Mitchell
City Hall – Mayor's Office
133 William Street
New Bedford, MA. 02740

Dear Mayor Mitchell:

As result of the contractual 'retro pay' issued to the employees of the Licensing Board Office, our budget has a shortfall of **\$2,407.00 in our 100 Account (01650000-511110)**. Therefore, I would respectfully request a transfer of funds in that amount to cover our payroll for the remainder of FY20.

Sincerely,

New Bedford Licensing Board

A handwritten signature in dark ink, appearing to read "Nicholas Nanopoulos".

Nicholas Nanopoulos
Director

Cc: Ari Sky, CFO
Robert Ekstrom, City Auditor
File



CITY OF NEW BEDFORD

MASSACHUSETTS

OFFICE OF THE TREASURER

R. Renee Fernandes
Treasurer – Collector

Mark P. Fuller
Assistant Treasurer

Blair S. Bailey
Tax Title Attorney

TO: Ari Sky, CFO
Robert Ekstrom, Auditor

FROM: Renee Fernandes, Treasurer

DATE: May 20, 2020

RE: FY20 '100' Account

Upon review of the Treasurer's FY20 budget, I am projecting a \$10,000 surplus in the '100' account, primarily the result of a vacant Financial Assistant II position. In April, 2020, the Financial Assistant II was promoted to an Office Assistant III, filling the position of an employee that resigned in February, 2020.

Thank you.

Sent electronically May 20, 2020