



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

June 4, 2020

City Council President Joseph P. Lopes and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **FIVE THOUSAND DOLLARS (\$5,000)** now standing to the credit of the account from **AUDITOR SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

PLANNING BOARD CHARGES AND SERVICES.....\$5,000

To be certified and approved by the Department Head

Sincerely,

Jon Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

June 11, 2020

ORDERED, that the sum of **FIVE THOUSAND DOLLARS (\$5,000)** now standing to the credit of the account from **AUDITOR SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

PLANNING BOARD CHARGES AND SERVICES.....\$5,000

To be certified and approved by the Department Head



OFFICE OF THE CFO

ARI J. SKY
CHIEF FINANCIAL OFFICER

CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

June 2, 2020

TO: Mayor Jonathan F. Mitchell
New Bedford City Council

FROM: Ari J. Sky

SUBJECT: FY 2020 General Fund Budget Reconciliation

As in past years, several departments will require transfers prior to the end of the fiscal year to eliminate deficits resulting from excess expenditures, grant match requirements and budget reductions. Over the course of FY 2020, we have taken several steps to restrain the overall rate of expense, including continuation of the hiring slowdown and enforcement of cost controls in the nonpersonnel accounts. The advent of the COVID-19 pandemic exacerbated the situation, resulting in excess expenditures in some areas and unanticipated savings in others.

Revenue losses due to the pandemic will leave the General Fund with a deficit against budget, currently estimated at about \$2-\$2.5 million. In addition, COVID-19 related expenditures will total approximately \$2 million, although we believe those expenses will be reimbursed by FEMA and CARES Act funding. There will be also be savings in a number of areas: most notably, health insurance expenditures dropped precipitously during the pandemic as medical providers ceased providing elective and routine services. Regardless, it will be necessary to effect several transfers in order to prevent individual deficits from being raised on next year's tax recap. Most of the requested transfers will be internal to the respective departments, although several will require funding from other departments to balance.

The largest drivers requiring interdepartmental support will be underbudgeting in the Fire and General Government Unclassified (GGU) budgets. Personnel expenditures in the Fire Department will exceed budget principally due to overtime expenses, which continue to exceed budget despite increases over the past several years. The GGU budget was reduced by the City Council during the budget process, with the direction that staff identify offsetting funding elsewhere. In addition, several interdepartmental transfers will be submitted to offset anticipated deficits resulting from insufficient vacancy savings and excess personnel and material expenses. In addition to Fire and GGU, the departments requiring interdepartmental transfers are City Clerk, Clerk of Committees, CFO, Mayor, Zoo, Emergency Medical Services, Traffic, Planning, Licensing, and Elections.

Thank you for your consideration. Please do not hesitate to contact me if you have any questions or concerns.



City of New Bedford
Department of City Planning

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Telephone: (508) 979.1488 · Facsimile: (508) 979.1576

MAYOR
JON MITCHELL

MEMO

TO: Ari Sky, CFO
FROM: Tabitha Harkin, Director of City Planning
RE: May 2020 Budget Statement

Ari,

After reviewing our accounting, I can attest to the following anticipated shortfalls in the Planning Budget. There appeared to be a miscalculation on our end.

Planning - 100: -\$8,110.89

Planning Board -200: -\$5,000.00 (Estimated. This deficit is due to rising advertising fees)

I can also attest to an anticipated surplus in the 200 account- Consultants in the amount of \$4587.00.

If you have any additional questions, please let us know.

Tabitha Harkin
Director of City Planning

CC: Sharon Thomas, Angela Goncalves, Christina Connelly



CITY OF NEW BEDFORD
MASSACHUSETTS

OFFICE OF THE AUDITOR

Robert W. Ekstrom
City Auditor

May 21, 2020

Ari J. Sky, Chief Financial Officer
City of New Bedford
New Bedford, MA 02740

Re: FY 2020 Appropriation Surpluses

Ari:

Please be advised that I am projecting the following appropriation surpluses in City Auditor (Department 135):

100	Personal Services	\$12,000
200	Contractual Services	2,000

Personal Services surpluses are the result of lag time in filling two open positions and salary savings realized through backfilling the Audit Supervisor position at a lower step.

Contractual Services surpluses are the result of a suspension in registration and travel costs for training events planned for this spring.

Sincerely,

Robert Ekstrom
City Auditor

c: Sharon Thomas