



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

August 13, 2020

City Council President Joseph P. Lopes and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that in accordance with MGL Chapter 44, Section 53E ½, the revolving fund under the control of the Department of Inspectional Services, known as the **VACANT BUILDING REVOLVING FUND**, whose revenues collected and amount limited to be spent estimated at **\$691,738** is hereby authorized for **FISCAL YEAR 2021**.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jon Mitchell", is written over the printed name.

Jon Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

August 20, 2020

ORDERED, that in accordance with MGL Chapter 44, Section 53E ½, the revolving fund under the control of the Department of Inspectional Services, known as the **VACANT BUILDING REVOLVING FUND**, whose revenues collected and amount limited to be spent estimated at **\$691,738** is hereby authorized for **FISCAL YEAR 2021**.



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

DEPARTMENT OF INSPECTIONAL SERVICES
133 WILLIAM STREET ROOM 308
NEW BEDFORD, MA 02740

Memo

To: Mayor, Jonathan F. Mitchell
From: Danny D. Romanowicz, Commissioner
CC: ~~DDR~~ Robert Ekstrom, City Auditor, Ari Sky, Chief Financial Officer
Date: 7/2/2020
Re: Revolving Fund 1239

Please be advised that the Department of Inspectional Services is currently maintaining the Vacant Building Registration Revolving Fund.

The purpose of the Vacant Building Registration Revolving Fund is to have money available to pay for the repairs and maintenance of vacant buildings, Surveys Board of Buildings that have to be demolished by Contractors we hire and pay for the demolition fee for services rendered, pay for the tipping fees for buildings demolished by the City crews. To reimburse the Department of Public Facilities for materials purchased to do any emergency board-ups out of this fund and to reimburse labor costs for said board-ups. The fund also supports the Mayor's Task Force with a budget for 2 Full Time Building Inspectors working 40 hours a week, one Full Time Administrative Coordinator working 40 hours a week, one Full Time Data Entry Clerk working 40 hours a week and a budget for office supplies. We need to include the cost of two vehicles that will be needed for the Building Inspector positions that are currently vacant.

The undesignated fund balance from FY19 is \$1,281,243.91 The anticipated revenue for FY20 is estimated at \$167,000.00 The estimated expenses for FY20 are \$124,050.00

The revenue for this account is generated by collecting fees for the Vacant Building Registration Ordinance and also the \$500.00 collected for the inspections fee. The anticipated revenue for FY21 from the registration/inspection fees should be approximately \$200,000.00

At this time I would like to request an operating budget for FY21 of \$691,738.29 broken down as follows:

100 Account \$ 175,875.74

200 Account \$ 464,062.55

400 Account \$ 3,000.00

800 Account \$ 48,800.00

Vacant Building

FY19 Fund Balance \$1,281,243.91

FY20 Estimated Revenue \$167,000.00

FY20 Estimated Expenses \$124,050.00

Estimated Fund Balance at the end of FY20 is \$1,324,193.91

FY21 Budget

100 Account

Lindsay Carter-Monteiro \$56,203.34

Donna Brown \$36,194.16

2 Vacant Local Building Inspector \$41,739.12 = \$83,478.24

Total \$175,875.74

200 Account

Benefits \$54,917.55

- Health \$52,462.83
- Life \$280.80
- Fica \$2,173.92

Cell Phones, Board Ups, Court Services, Advertising, Pest Control, Rental Lease and Contract with Opportunity Space, Inc. DBA TOLEMI (\$12,200) \$109,145.00

Demolitions, Repairs and Maintenance of Vacant Buildings, includes contract to demolish 62 North St (\$65,995) \$300,000.00

Total \$464,062.55

400 Account

Photocopy Supplies \$2,000.00

Office Supplies \$1,000.00

Total \$3,000.00

800 Account Capital Outlay

Vehicle \$24,400.00 x 2 = \$48,800.00

Total \$48,800.00

Total Budget \$691,738.29