



**CITY OF NEW BEDFORD**  
JONATHAN F. MITCHELL, MAYOR

September 30, 2020

City Council President Joseph P. Lopes and  
Honorable Members of the City Council  
133 William Street  
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval the **RE-APPOINTMENT** of Kathryn Duff, 38 Grove Street, New Bedford, MA to the Planning Board. This term will expire October of 2023.

Attached is Ms. Duff's attendance at board meetings from 2018 to present.

Sincerely,

Jonathan F. Mitchell  
Mayor

JFM/sds  
attachment

cc: Ms. Duff  
Planning Board



**City of New Bedford**  
**Department of City Planning**

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**MAYOR**  
JON MITCHELL  
**PLANNING DIRECTOR**  
TABITHA HARKIN

**PLANNING BOARD**

**MEMORANDUM**

TO: Mayor Jonathan F. Mitchell

FROM: Tabitha Harkin, Director Department of City Planning

RE: KATHRYN DUFF REAPPOINTMENT

DATE: September 23, 2020

This is to advise you of Kathryn Duff's attendance over a three-year span ranging from 2018 – 2020 with respect to her service on the city's Planning Board. His attendance on said board was, as follows:

Planning Board Attendance Summary			
Board Member	2018	2019	2020
Kathryn Duff	12 of 12	13 of 15	9 of 10

Ms. Duff has been a valuable member of the Planning Board for the past 8 years lending her architectural expertise to the board on numerous occasions. Ms. Duff currently serves as Chair of the board. Her attendance record is nearly perfect. As such, and in light of her ongoing contribution to the Planning Board, I recommend Mr. Duff for reappointment.

Should you have any questions concerning this recommendation, please do not hesitate to contact me.