



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

March 4, 2021

Joseph P. Lopes and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am pleased to submit for your confirmation the appointment of Jennifer Carloni as City Planner.

A seven-year veteran of the New Bedford Planning Department, Ms. Carloni has decided to return to the City after a brief stint as City Planner in another Massachusetts municipality. During her tenure with the Department, Ms. Carloni worked her way up from an administrative role to a position as the lead staff planner, accumulating along the way a wealth of knowledge and experience in all aspects of the discipline, and a deep understanding and love of the city. During her tenure with the City, Ms. Carloni has displayed an impressive technical skillset, strong leadership and management qualities, a solid work ethic, and a collaborative attitude. I am confident in her ability to deftly lead the critical function of City Planning in the years ahead.

Ms. Carloni's application and resume are attached, and she will be available at the meeting to answer any questions you may have.

Thank you for your consideration.

Sincerely,

Jonathan F. Mitchell
Mayor

JFM/sds
Attachment

cc: Jennifer Carloni
Personnel



JENNIFER CARLONI

RECEIVED
OCT 05 2020

CONTACT



EDUCATION

Master of Public Policy

Environmental Policy
Concentration
University of Massachusetts
Dartmouth
3.7 GPA

Bachelor of Arts, Political Science

Minors: English and Psychology
Assumption College
3.5 GPA

Graduate Research Assistant

University of Massachusetts
Dartmouth -Public Policy Center

SKILLS

- Technical Review of Land Use Plans
- ArcGIS
- Research Methods
- Survey Design
- Public Engagement & Outreach
- Data Collection and Analysis
- SPSS
- Google Earth
- Microsoft Office Suite
- MUNIS
- View Permit

PROFILE

PERSONNEL DEPARTMENT

Highly organized and self-motivated professional planner with nearly a decade of experience in regional and municipal planning. Experience in staffing municipal boards, public speaking, research, community engagement, grant writing, and GIS.

PROFESSIONAL EXPERIENCE

Senior Planner

City of New Bedford, Department of Planning Housing & Community Development (March 2014-present)

- Provide professional and technical support to the Planning Board and Zoning Board of Appeals including: initial interaction with property owners, engineers, attorneys and other site development professionals; application intake and review; preparation of staff reports, motions/conditions, and decisions.
- Work closely with other departments and City Officials such as the Zoning Enforcement Officer, Conservation Agent, Historic Commission Agent, City Engineers, and Building Inspectors.
- Research, review, and recommend zoning amendments
- Current and recent projects: Shared Street MassDOT COVID-19 Response Grant, MassTrail Grant, MassDevelopment Placemaking Grant, Complete Streets Policy, Adult Use Marijuana Establishments Zoning, Form Based Code, Signage Code, Safe Routes to Schools, Open Space and Recreation Plan, Multimodal Mobility Plan/Committee, Representative to the South Coast Bikeway Alliance
- Assist in the annual preparation and tracking of department budget and consultant contracts

Transportation Planner

Southeastern Regional Planning & Economic Development District (May 2012-March 2014)

- Regional transportation planner serving two regional transit authorities (SRTA & GATRA) providing technical assistance in data collection, analysis, and reports
- Designed educational materials and public engagement activities to inform ridership of operation and service changes
- Projects: Comprehensive Service Assessment, Commuter Rail Survey, Route Analysis, Federal Transit Administration Reporting, Equity Analysis, Environmental Justice Analysis, Performance Measures of Operations and Service Levels

Program Manager

University of Massachusetts Dartmouth, Office of Campus & Community Sustainability (January 2010-May 2012)

- Managed the Online Graduate Certificate in Sustainable Development program, a grant funded (Department of Energy) employment training program designed to support the green energy economy.
- Coordinated logistics for all conferences and events of the office and the Southeastern Regional Council on Sustainability