



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

June 17, 2021

City Council President Joseph P. Lopes and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **ONE HUNDRED AND NINE THOUSAND DOLLARS (\$109,000)** now standing to the credit of the account from **FACILITIES AND FLEET SALARIES AND WAGES (\$70,000) and FACILITIES AND FLEET CAPITAL OUTLAY (\$39,000)** be and the same is hereby transferred and appropriated to as follows:

FACILITIES AND FLEET SUPPLIES AND MATERIALS
..... \$109,000

To be certified and approved by the Department Head

Sincerely,

Jon Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

June 24, 2021

ORDERED, that the sum of **ONE HUNDRED AND NINE THOUSAND DOLLARS (\$109,000)** now standing to the credit of the account from **FACILITIES AND FLEET SALARIES AND WAGES (\$70,000) and FACILITIES AND FLEET CAPITAL OUTLAY (\$39,000)** be and the same is hereby transferred and appropriated to as follows:

FACILITIES AND FLEET SUPPLIES AND MATERIALS
..... **\$109,000**

To be certified and approved by the Department Head



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

**DEPARTMENT OF FACILITIES AND FLEET
MANAGEMENT**

**MARK CHAMPAGNE
DIRECTOR**

Memorandum

To: Mayor Jonathan F. Mitchell
Cc: Michael Gagne, Interim CFO
Robert Ekstrom, City Auditor

From: Mark Champagne, Director 

Date: June 17, 2021

Re: Request for Transfer

Mayor Mitchell,

The Department of Facilities and Fleet Management respectfully requests the following transfers:

Transfer of \$70,000 from DFFM 100-Salaries and Wages to DFFM 400-Supplies Account.

Transfer of \$39,000 from DFFM 800-Capital to DFFM 400-Supplies Account.

These transfers to our Supplies Account are necessitated by our continued efforts in maintaining the City's fleet of Fire Apparatus.

The available surplus in Salaries and Wages is due to multiple, long-term vacancies during FY21. The available surplus in our Capital account is due to our inability to perform the labor associated with small capital projects.

Please contact me directly with any questions.