



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

November 2, 2021

City Council President Joseph P. Lopes and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **THIRTY-FIVE THOUSAND DOLLARS (\$35,000)** now standing to the credit of the account from **HEALTH SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

HEALTH CHARGES AND SERVICES..... \$35,000

To be certified and approved by the Department Head

Sincerely,

Jon Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

November 9, 2021

ORDERED, that the sum of **THIRTY-FIVE THOUSAND DOLLARS (\$35,000)** now standing to the credit of the account from **HEALTH SALARIES AND WAGES** be and the same is hereby transferred and appropriated to as follows:

HEALTH CHARGES AND SERVICES..... \$35,000

To be certified and approved by the Department Head



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

HEALTH DEPARTMENT

BOARD OF HEALTH

PATRICIA L. ANDRADE, M.D.
KIMBERLY A. GRIFFITH PSY.D.

DIRECTOR OF HEALTH
DAMON O. CHAPLIN

October 25, 2021

Mayor Jon Mitchell
City of New Bedford
133 William Street
New Bedford, MA 02740

Re: Request to Transfer Funds.

Dear Mayor Mitchell:

The New Bedford Health Department is currently projecting an estimated surplus of \$65,000 in the Salaries and Wages account due to multiple staff vacancies in FY22. At the same time, we are in need of external contract staffing for our nursing division's immediate demands while we continue to work on departmental reorganization and staff recruitment.

At this time, I would like to request \$35,000 be transferred to the Charges and Services account for nursing contract services. We have State-mandated responsibilities including Direct Observation Therapy for Tuberculosis patients and we are currently not adequately staffed and must seek outside contract services.

Should you have any questions or require additional information please feel free to call me.

Your consideration in this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Damon Chaplin".

Damon Chaplin, Director

Cc: Michael Gagne, Interim CFO
Brennan Morsette, Assistant City Auditor