



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

OFFICE OF THE CITY CLERK
NEW BEDFORD, MA

2021 OCT -7 PM 12:41

CITY CLERK

October 6, 2021

City Council President Joseph P. Lopes and
Honorable Members of the City Council
City of New Bedford
133 William Street
New Bedford, MA 02740

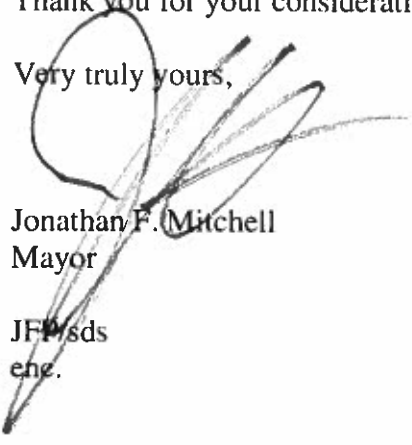
Re: Amendment to Unit C Schedule

Dear Council President Lopes and Members of the City Council:

Enclosed please find a proposed ordinance and correspondence amending the Unit C Schedule, set forth in Chapter 19-7(c) of the Code of Ordinances, by inserting the title of Principal Health Inspector at pay grade M-11.

Thank you for your consideration of this request.

Very truly yours,

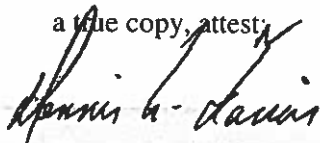

Jonathan F. Mitchell
Mayor

JFM/sds
enc.

Referred to the Committee on Finance.

IN CITY COUNCIL, October 14, 2021
Dennis W. Farias, City Clerk

a true copy, attest:


City Clerk



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

HEALTH DEPARTMENT

BOARD OF HEALTH

PATRICIA L. ANDRADE, M.D.
KIMBERLY A. GRIFFITH, Psy.D.

DIRECTOR OF HEALTH
DAMON O. CHAPLIN

September 28, 2021

Jonathan F. Mitchell, Mayor
City of New Bedford
133 William Street
New Bedford, MA 02740

Dear Honorable Mayor Mitchell,

The City of New Bedford Health Department is currently budgeted for eight AFSCME Sanitarian positions. One Sanitarian position is a Project Administrator and creates the assignment of cases among the sanitarian staff. There is no Unit C supervisor directly supervising the Sanitarian staff, creating a void in management, particularly in the areas of developing training programs, implementing department standard operating procedures and participating in departmental strategic planning and accreditation activities.

The Principal Health Inspector will supervise and manage all inspectional staff and assign duties; perform annual evaluation of inspectional staff; develop training programs; implement department standard operating procedures; participate in departmental strategic planning and accreditation activities and supplemental coordination of staff coverage for office as needed for community responses to public health emergencies. Some of these tasks are currently being performed by the Health Director and additional assistance is necessary.

The Health Department hereby requests an amendment to the Unit C Classification Plan to include the position of Principal Health Inspector. The Personnel Director has determined that this position should be classified as a Unit C position, graded as M-11.

We respectfully request that the Administration submit this position to City Council for immediate adoption.

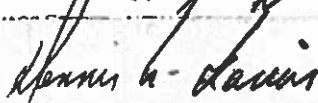
Sincerely,


Damon Chaplin
Director

Referred to the Committee on Finance.

IN CITY COUNCIL, October 14, 2021
Dennis W. Farias, City Clerk

a true copy, attest:


Dennis W. Farias
City Clerk