



CITY OF NEW BEDFORD
JONATHAN F. MITCHELL, MAYOR

June 2, 2022

City Council President Ian Abreu and
Honorable Members of the City Council
133 William Street
New Bedford, MA 02740

Dear Council President Abreu and Honorable Members of the City Council:

I am submitting for your approval an ORDER that the sum of **TWO HUNDRED THOUSAND DOLLARS (\$200,000)** now standing to the credit of the account from

SOLICITOR SALARIES AND WAGES.....\$100,000
CFO SALARIES AND WAGES.....\$ 60,000
PURCHASING SALARIES AND WAGES.....\$ 25,000
ASSESSORS SALARIES AND WAGES.....\$ 15,000

be and the same is hereby transferred and appropriated to as follows:

GENERAL GOVERNMENT UNCLASSIFIED
CHARGES AND SERVICES.....\$200,000

To be certified and approved by the Department Head

Sincerely,


Jon Mitchell
Mayor



CITY OF NEW BEDFORD

CITY COUNCIL

June 9, 2022

ORDERED, that the sum of **TWO HUNDRED THOUSAND DOLLARS (\$200,000)** now standing to the credit of the account from

SOLICITOR SALARIES AND WAGES.....	\$100,000
CFO SALARIES AND WAGES.....	\$ 60,000
PURCHASING SALARIES AND WAGES.....	\$ 25,000
ASSESSORS SALARIES AND WAGES.....	\$ 15,000

be and the same is hereby transferred and appropriated to as follows:

GENERAL GOVERNMENT UNCLASSIFIED	
CHARGES AND SERVICES.....	\$200,000

To be certified and approved by the Department Head



ERIC JAIKES
City Solicitor

ELIZABETH McNAMARA
First Assistant City Solicitor

City of New Bedford
OFFICE OF THE CITY SOLICITOR

KREG R. ESPINOLA
OWEN J. MURPHY
Assistant City Solicitors

JOHN E. FLOR
THOMAS DAVID HOUGHTON
NICHOLAS D. DeMARCO
Associate City Solicitors

May 31, 2022

City of New Bedford
CFO's Office
133 William Street, Room 302
New Bedford, MA 02740

Attn: Sharon M. Thomas, Executive Finance and Operations Specialist

RE: SOLICITOR'S GGU CONSULTANT FY 22 DEFICIT

Dear Ms. Thomas:

Please be advised that I estimate the Solicitor's Year End FY2022 GGU Consultant's deficit to be approximately \$200,000.00. A number of different factors were the driving force behind this projected deficit. A significant factor was the need to retain outside counsel in a number of instances due to Solicitor's staffing issues. Despite advertising and personal overtures by both myself and Mikaela, neither of us have been able to find experienced attorneys to fill the vacant positions given the base salary that the department has been able to offer. Finally, litigation timing issues, over which my department has no control (e.g., new lawsuits filed against the City and increased legal work that could not be foreseen) have resulted in higher fiscal year end legal expenses.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,

Eric Jaikes
City Solicitor

EJ/bar



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May 26, 2022

Mayor Jonathan F. Mitchell
City of New Bedford
133 William Street
Room 311
New Bedford, MA 02740

RE: FY22 BUDGET
151 ACCOUNT
#511110 SALARY & WAGES - FT

Dear Mayor Mitchell:

The FY 2022 remaining budget amount for Salary & Wages Full Time in the Solicitor's Office's budget is sufficient to meet the office's expenses.

The primary reasons for the projected surplus is that two full time attorney positions are vacant and may not filled by the end of Fiscal Year 2022.

The Solicitor's Office is requesting a reduced amount of \$100,000.00 from the Salary & Wages category in the above referenced account for the remainder of the fiscal year. The surplus is available for other departments.

Thank you very much for your consideration.

Very truly yours,

Eric Jaikes

Eric Jaikes
City Solicitor

/bar

CC: Mike Gagne, Acting Chief Financial Officer
Robert Ekstrom, City Auditor



CITY OF NEW BEDFORD

Jonathan F. Mitchell, Mayor

OFFICE OF THE CFO

Michael J. Gagne, Interim CFO
CHIEF FINANCIAL OFFICER
Room 302, City Hall
New Bedford, MA 02740
Telephone: (508) 979-1441

May 26, 2022

Mayor Jonathan F. Mitchell
Mayor of New Bedford
City Hall
133 William Street
New Bedford, MA 02740

Dear Mayor Mitchell:

The Consultants line item within the General Government Unclassified budget currently has a deficit of \$28,000 with additional anticipated invoices requiring payment before the end of the fiscal year.

This deficit has been caused by the increased use of outside Counsel due to staffing shortages in the City Solicitor's Office.

I recommend transferring the surplus in the Solicitor's Salaries and Wages account (\$100k) to the GGU Consultants line item.

Thank you.

Very truly,


Michael J. Gagne
Interim Chief Financial Officer



CITY OF NEW BEDFORD

Jonathan F. Mitchell, Mayor

OFFICE OF THE CFO

Michael J. Gagne, Interim CFO
CHIEF FINANCIAL OFFICER
Room 302, City Hall
New Bedford, MA 02740
Telephone: (508) 979-1441

May 26, 2022

Mayor Jonathan F. Mitchell
Mayor of New Bedford
City Hall
133 William Street
New Bedford, MA 02740

Dear Mayor Mitchell:

The CFO's budget has an estimated surplus of \$75,000 in the Salaries and Wages account. This surplus is the result of a six-month vacancy in the Management Analyst position as well as the budgetary savings realized by having an Interim CFO in FY22.

This surplus is available for Citywide use.

Very truly,


Michael J. Gagne
Interim Chief Financial Officer



Purchasing Department
Molly Gilfeather
Director of Purchasing

CITY OF NEW BEDFORD

Jonathan F. Mitchell, Mayor

TO: Michael Gagne, Interim Chief Financial Officer

FROM: Molly Gilfeather, Director of Purchasing *Molly A. Gilfeather*

DATE: May 13, 2022

RE: FY22 Surplus – Purchasing Budget

It is estimated that Purchasing will have an FY21 surplus of \$25,000.00 in Salaries and Wages due to vacancy savings stemming from personnel turnover. Purchasing's budget can be reduced by this amount. Please do not hesitate to contact me with questions regarding this surplus.



City of New Bedford
Massachusetts

ASSESSING DEPARTMENT

ASSESSORS

Marty Treadup
Peter E. Berthiaume
Kimberly Saunders

Date: May 13, 2022
To: Mayor Jon Mitchell
From: Mike Motta, Assessing Department
Re: Surplus

The Assessing Department is declaring a surplus in the Salaries and Wages 100 account of Twenty-Eight Thousand Dollars (\$28,000.00). This surplus is the result of department vacancies.

Thank you for your consideration of this request.

Sincerely,

Mike Motta

Cc: CFO's Office
Auditor's Office