



**CITY OF NEW BEDFORD**

**JONATHAN F. MITCHELL, MAYOR**

June 16, 2021

City Council President Ian Abreu and  
Honorable Members of the City Council  
City of New Bedford  
133 William Street  
New Bedford, MA 02740

Dear Council President Lopes and Honorable Members of the City Council:

I am submitting for your approval the **APPOINTMENT** of **PAMELA KAVANAUGH** of 116 Garfield Street, New Bedford, Massachusetts to the **BOARD OF HEALTH**. Ms. Kavanaugh will be replacing Dr. Patricia Andrade whose term has expired. This term will expire in February 2025.

Sincerely,

A large, stylized handwritten signature in blue ink, which appears to be "JFM", is written over the printed name of Jonathan F. Mitchell.

Jonathan F. Mitchell  
Mayor

JFM/sds

cc: Pamela Kavanaugh  
Board of Health



CITY OF NEW BEDFORD  
BOARD & COMMISSION APPLICATION

The Mayor is seeking citizens who wish to serve on City Boards and Commissions established to assist and advise the City on specific matters. Please complete this application in full (attach a resume and other information which may assist the Mayor and the City Council in making its selection) and email to [Silvia.DaSilva@newbedford-ma.gov](mailto:Silvia.DaSilva@newbedford-ma.gov). The Mayor reserves the right to reject any application. Appointments may be subject to confirmation by the City Council.

Board/Commission applying for (see attached list): Board of Health

Name: Pamela Kavanaugh

Email: \_\_\_\_\_

Home telephone: \_\_\_\_\_

Work telephone: \_\_\_\_\_

Residence address: 116 Garfield Street

Zip code: 02746

Present occupation & place of employment: Retired

Educational background: MS Health Services Administration, MS Nutrition, BS Food Science & Nutrition

Memberships in community organizations or professional groups: Head Start Health Advisory Committee

City Board and/or Commissions on which you have previously served: None

Reasons why you wish to be considered for appointment by the Mayor: \_\_\_\_\_

Inteserst in protecting and improving the health of the residents of New Bedford

Please detail specific areas of expertise: \_\_\_\_\_

Healthcare assessment and policy development. Tracking and reporting health data

Please detail specific areas of interest: \_\_\_\_\_

Monitoring health status to assess and address community health issues (i.e. COVID, dental care access, water quality)

Availability for meetings: daytime ☐ evenings ☒ both ☐ (check one)

Resident of the City since: 1984 (please provide year)

Please provide two references:

Name: Cheryl Bartlett, CEO Relationship: previous supervisor  
Phone number: \_\_\_\_\_ Email: C .

Name: Jill Fox, Head Start Executive Director Relationship: Employer  
Phone number: \_\_\_\_\_ Email: jfox@paceheadstart.org

Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council Rules or the Mayor. The Statement may require a declaration that you have no interest in conflict with the City of New Bedford. Please return your completed application to the Mayor's Office, 133 William Street, Room 311, New Bedford, MA 02740.

Applications will be kept on file for two years.

**I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.**

Signature of Applicant: Pamela Kavanaugh *Pamela Kavanaugh* Date: 11/2/22

*Pamela A. Kavanaugh, MHSA  
116 Garfield Street  
New Bedford, MA 02746*

### ***I. Skills and Expertise***

- \* Strong Organization and Planning
- \* Supervision and Management
- \* Excellent Oral and Written Communication
- \* Advanced Analytical, Conceptual, and Developmental Skills
- \* Total Quality Management and Continuous Quality Improvement Techniques
- \* Knowledge of Joint Commission Standards and Survey Process

### ***II. Education***

Salve Regina University  
Newport, Rhode Island  
Masters Health Services Administration; May 2003

Framingham State College  
Framingham, Massachusetts  
Masters Nutrition; August 1977

University of Massachusetts  
Amherst, Massachusetts  
B.S. Food Science and Nutrition; May 1976

### ***III. Employment History***

***Greater New Bedford Community Health Center*** - January 1984 – 12/31/21

**Compliance Director** - August 1998 – December 31, 2021

- \* Responsible for Federal, State and local COVID tracking and reporting
- \* Participated in the Mayor's COVID Task Force
- \* Coordinate Joint Commission ambulatory accreditation survey
- \* Safety and Emergency Management Officer
- \* Responsible in the planning, development and execution of programs and services
  - Dental Center
  - Pediatric and Adult Obesity Programs
  - Radiology Unit
  - Laboratory Services
  - Smoking Cessation Programs
  - Pharmacy Assistance Program
- \* Co-Chair Infection Control and Prevention Committee

**Director of Clinical Support Services - July 1993 - August 1998**

- \* Management of Nursing, Laboratory, Radiology, Social Services, Nutrition, Medical Records, Reception, Referrals and WIC
- \* Instituted the Meditech System on site
- \* Transition laboratory services to Southcoast Hospital Systems

**Director of Nutritional Health Services - July 1991 - July 1993**

- \* Supervised delivery of nutrition services
- \* Developed program goals and activities
- \* Member of the Senior Management Team

**Director of the Women, Infants and Children Program - April 1987 - Dec. 1993**

- \* Planned and evaluated program operations
- \* Supervised delivery of nutrition services and food delivery system
- \* Fiscal and personnel management

**WIC Program Senior Nutritionist - January 1984 - April 1987**

- \* Established protocols used for nutrition education and group/individual nutrition counseling
- \* Daily schedule planning, staff training, education, and supervision

***P.A.C.E. Head Start Program* - September 1987 - Present**

**Nutrition Consultant**

- \* Provision of nutrition education programs for staff, parents & students. Eight hours monthly

**IV. Memberships and Activities**

AHEC of Southeastern MA Advisory Board Member  
Head Start Program Health Advisory Committee Member  
President of the United Front Child Development Program Board 1995 - 1997  
Member of the Massachusetts WIC Directors Association 1987 - 1993  
Chairperson of the Massachusetts WIC Nutritionist Association 1986 - 1987